

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR AND REORGANIZATIONAL MEETING

JANUARY 2, 2018

PRESENT: Mayor Michael G. Sharkey, Fred W. Arbogast, Richard R. Buchanan, Stanton L. Walters, Keith Wills, Diane Kraatz, and Ted Nadobny

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; Nate Kirschman; John-Paul Whitmore; Charles Nass; Nikolay Ratajczak; Dan Thornton, P.E. of TRG

The regular and reorganizational meeting of the Borough Council convened at 7:03 p.m. in the Borough municipal building, 35 West Railroad Avenue, with Mayor Michael G. Sharkey presiding.

OATHS OF OFFICE

Mayor Sharkey administered the Oaths of Office to re-elected Council members Richard Buchanan, Fred Arbogast, and Keith Wills; the Affidavits of Residency were signed prior to the meeting.

ELECTION OF PRESIDENT – Mayor Sharkey presiding

S. Walters moved to nominate Richard Buchanan for the position of Council President. T. Nadobny seconded. There being no other nominations, the motion carried with all voting in favor.

ELECTION OF VICE PRESIDENT – Mayor Sharkey presiding

R. Buchanan moved to nominate A. Theodore (Ted) Nadobny for the position of Council Vice President. K. Wills seconded. There being no other nominations, the motion carried with all voting in favor.

APPOINTMENTS BY COUNCIL

Secretary – Cindy Bosley
Assistant Secretary/Treasurer – Shirley Shaw
Treasurer – Cindy Bosley

Zoning Hearing Board Solicitor – Andrew Miller, Esq.

Sewage Enforcement Officer – Keith Hunnings

Auditor – SEK & Co.

Borough Engineer – James R. Holley & Assoc.

Borough Solicitor – Jeffrey L. Rehmeyer, II, Esq. of CGA Law Firm

Planning Commission Engineer – James R. Holley & Assoc.

Zoning & Building Permit Officer/BCO/Codes Enforcement Officer – South Penn Code Consultants, LLC; Commonwealth Codes UCC building inspections

Southern Regional Police Commission

Mayor Michael Sharkey

Richard Buchanan

John-Paul Whitmore, alternate

Police Pension Committee

Mayor Michael Sharkey

Police Civil Service

James Carman

SYC Planning Commission

Diane Kraatz

Keith Wills – alternate

OTHER APPOINTMENTS

Water & Sewer

Ted Nadobny, Chairman

Michael Sharkey

Fred Arbogast

Public Roads & Lighting

Michael Sharkey

Ted Nadobny

Stanton Walters

Public Safety, Welfare & Personnel

Fred Arbogast
Diane Kraatz
Michael Sharkey

Public Lands, Buildings & Finance

Fred Arbogast
Stanton Walters
vacant

Subdivision, Land Development and Zoning

Diane Kraatz
Keith Wills
Stanton Walters

Strategic Planning Committee

Stanton Walters
Michael Sharkey

Retirement Committee: Trustees Pension

Fred Arbogast, Chairman
Stan Walters

Chief Administrative Officer of Pension Plan

Fred Arbogast

Local Government Advisory Committee

Diane Kraatz
Keith Wills, alternate

Council of Governments

Stanton Walters
Fred Arbogast, alternate

York Adams Tax Bureau

Michael Sharkey
Fred Arbogast, alternate

Tax Payers' Bill of Rights

Diane Kraatz

SCEMA

Keith Wills
Michael Sharkey(appointed later in meeting)

Emergency Management Representative

Stanton Walters

Vacancy Board

John LaMartina – Registered Elector

Emergency Management Director/Coordinator and Assistants

Stanton Walters, Coordinator
Nathan Kirschman, Assistant

Public Information Officer

Michael W. Ridgely

Traffic and Access Control Officer

vacant

Open Records Officer

Cindy Bosley

F. Arbogast moved to approve the foregoing appointments.
K. Wills seconded. The motion carried with all voting in favor.

CITIZEN'S COMMENTS

None were offered.

APPROVAL OF MINUTES

The minutes of the December 13 and December 27 meetings were approved by mutual consent by those who were at that meeting.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

The expenditures and report of accounts for December will be presented in February.

BILL LIST

The bill list for December will be presented in February

APPROVAL OF PAYROLL REGISTER

F. Arbogast moved to approve the December 4 and 18 payroll registers.
D. Kraatz seconded. The motion carried with all voting in favor.

SUBDIVISION AND LAND DEVELOPMENT BUSINESS**Eitzert Farms Left Turn Lane on Route 851 Westbound**

Dan Thornton, of TRG, explained that the original HOP has expired and with the new application, PennDOT did not require a traffic study nor a turning lane but asked that Council concur with the scoping application. At the December meeting, Council voted that a left-turn lane be included westbound to turn left into the development. Dan Thornton said the study done on Route 851 showed 140 vehicles in a one hour time period during peak time traveling eastbound and 183 traveling westbound. PennDOT would require a turn lane in both directions should the Borough require a left-turn lane westbound which would require modifications and the taking of lands up to 825 feet length along Route 851. The width of the roadway at the first house east of the proposed access would be ten feet away from the house as would the home located at the northwest corner of Route 851 and Hill Street. Poles would need to be moved, trees removed and fire hydrants moved. Nikolay stated the cost could put an end to the project. Due to the 25 mph speed limit westbound from the curve, there is almost 500 feet which would give plenty of time to see stopped vehicles. Due to the extreme taking of lands for the right of way, expense of moving poles and hydrants and tree removal, the positions of TRG and PennDOT were that a left hand turn lane is not needed. Council reconsidered the requirement

of a left turn lane. T. Nadobny stated that a study was not done as to what may occur when the development is finished and other residents use the roadway off of South Sunset Drive as a cut through.

S. Walters moved to provide a letter of concurrence to approve the scoping study and to rescind the requirement of a left-turn lane.

F. Arbogast seconded. The motion carried with all voting in favor.

Codes Enforcement

Southern Regional Police Department – R. Buchanan

The resolution reiterates the Borough's commitment to the Department and to support its longevity and growth.

Resolution 2018-1 Supporting Southern Regional Police Department

F. Arbogast moved to adopt Resolution 2018-1 to support the Southern Regional Police Department.

T. Nadobny seconded. The motion carried with all voting in favor.

Water & Sewer – Ted Nadobny and Supt. Sweitzer

South Sunset Drive Water Services

The water service at 22 West Church Avenue does not meet the Water Company's requirements. They will be sent a letter to replace the water service within one year's notice per discussion at the December meeting.

North Sewer Meter on Deer Creek Interceptor

The meter has been recording data accurately since October of 2016. Supt. Sweitzer was given approval to move it to the interceptor lines of Trout Run and North End. The Deer Creek pump station will be upgraded this year as budgeted.

Public Roads & Lighting – M. Sharkey

Crosswind Drive and Covington Drive Intersection

Supt. Sweitzer will look at this intersection and clear the sight triangle in the next few months.

Apple Tree Court Drainage

Gloria McCleary will contract with the Borough to add a berm where the detention pond drains across the property of 9 Wineberry Drive. Gloria will be billed on a time and material basis and the dirt being stored in the subdivision will be used. The owners of 9 Wineberry Drive will be advised as to how the problem will be corrected.

North Main Street Road Slope

A meeting was held with PennDOT and it was confirmed that PennDOT will not mill the road center and reconstruct the road in the first block of North Main Street. The work to collect drainage so the water doesn't flow into the homes would be extensive and cost around \$85,000.00. PennDOT plans on milling three inches off the surface and replacing it with three inches of pavement. M. Sharkey stated he will speak with Rep. Kristin Phillips-Hill about whether PennDOT can be persuaded to mill the road down further in order to lessen the drop off on the east side of the street.

T. Nadobny left the meeting at 8:47 p.m.

Public Lands, Buildings and Finance – F. Arbogast

44 South Main Street

The heat is working and is set at 63 degrees. Penn-Mar still has items in the building. A walk through will be scheduled.

ENGINEER'S REPORT

2017 Waterline Replacement Project

Eng. Lipinski submitted a recommendation of payment in the amount of \$24,437.48 to Macmor Construction, LLC.

F. Arbogast moved to pay Macmor Construction LLC, the amount of \$24,437.48.

D. Kraatz seconded. The motion carried with all voting in favor.

PennDOT Driveway Ramps

Eng. Lipinski is still waiting for the return of the driveway permit applications and checks.

Apple Tree Court Stormwater Basin Discharge

Gloria McCleary has agreed in writing to allow the Borough's Public Works Department to construct a berm to direct the runoff from the basin toward the sanitary sewer easement instead of onto the property of 9 Wineberry Drive.

Exit 4 Floodplain Analysis

Pres. Buchanan has signed the form required by PennDOT for application submission to DEP after receipt of elevations on the unnamed tributary that contains the Borough's weir facility.

SOLICITOR'S REPORT

Well Closures in Shrewsbury Township

The Township is discussing the proposed ordinance at its meeting this evening.

Market Square Shopping Center Stormwater Issues

Sol. Rehmeyer sent a response to Attorney Williams with the answers provided by Supt. Sweitzer and Eng. Lipinski.

Sewer Issues

We have not heard back from Attorney Hovis with regard to information we had requested or a joint meeting involving solicitors for the Boroughs and Townships. Additionally, Phil Robinson has asked the Township supervisors to ask the Borough to have representation on the Borough's Municipal Authority. The Authority was formed to construct and maintain lines and not for obtaining and distributing capacity. The Authority was formed by only the Borough and contemplates only representatives from the Borough.

South Penn Code Consultants, LLC

The Agreement has been signed and Keith Hunnings will attend the February Council meeting.

Stewartstown Railroad Company and Omega Rail Management, Inc.

As reported last month, a follow-up letter was sent on December 8 and invoices were received dated December 20.

Agreement for Snow Plowing Services

S. Walters moved to authorize the signing of the Agreement for Snow Plowing services with ARRC.

K. Wills seconded. The motion carried with all voting in favor.

York County Clerk of Courts Incorrect Traffic Fine Disbursements

The Secretary confirmed the Borough did receive the monies listed from 2005 through 2017. The Clerk of Courts office is saying the Borough was overpaid in the amount of \$109,033.26. The County is still investigating and we will wait and see what it does.

Public Safety, Welfare and Personnel – F. Arbogast

F. Arbogast wanted to pass on to the employees thank you for a great year.

SCEMA By-Laws

S. Walters moved to accept and approve the by-laws as presented.

K. Wills seconded. The motion carried with all voting in favor.

SCEMA will be added as a signatory on the by-laws as well.

Secretary's Report – C. Bosley

York Adams Tax Bureau – M. Sharkey

The Bureau will meet the end of the month; M. Sharkey is now the President of the Bureau.

Subdivision, Land Development and Zoning – D. Kraatz

Planning Commission/Regional Planning Commission – D. Kraatz

M. Sharkey noted the Township received notice the regional comprehensive plan update block grant funds were awarded in the amount of \$20,000.00.

UNFINISHED BUSINESS

NEW BUSINESS

Issue Control Sheet

The sheet was updated accordingly.

Re-appointments

John Hoover to the Municipal Authority; new term to expire 1/1/23

John Morrell to the Zoning Hearing Board; new term to expire 1/1/21
 Joseph Silbaugh, Jr. to the Wellhead Protection Committee; new term to expire 1/1/22
 Robert Noonan to the Wellhead Protection Committee; new term to expire 1/1/22

K. Wills moved to approve the foregoing re-appointments.
 S. Walters and D. Kraatz seconded. The motion carried with all in favor.

Vacancy on the Wellhead Protection Committee

Herbert Baker submitted his resignation effective December 31, 2017.

K. Wills moved to accept the resignation.
 F. Arbogast seconded. The motion carried with all voting in favor.

SCEMA Resignation/Appointment

Peter Schnabel submitted notice he does not want to be the SCEMA representative and that perhaps Mayor Sharkey should serve.

S. Walters moved to accept the resignation of Peter Schnabel and to appoint Mayor Michael Sharkey as the representative.
 K. Wills seconded. The motion carried with all voting in favor.

Planning Commission Vacancy

K. Wills moved to appoint John-Paul Whitmore to the Planning Commission; term to expire on 7/15/19.
 D. Kraatz seconded. The motion carried with all voting in favor.

Council Vacancy

A vacancy exists since M. Sharkey was elected Mayor.

COMMUNICATIONS

ADJOURNMENT

F. Arbogast moved to adjourn the meeting at 9:53 p.m.
 K. Wills seconded. The motion carried with all voting in favor.

Submitted by Cindy L. Bosley, Sec.