

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

FEBRUARY 12, 2014

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Richard R. Buchanan, Michael G. Sharkey, Christopher M. Skoglund, and Eric W. Stoley

OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Nate Kirschman; Larry Zimmerman; Stan Walters; Paul Solomon, Shrewsbury Township Supervisor; Dave James, Bonnie Raindrop, and John Zavordtny from Forest Lakes

The regular meeting of the Borough Council convened at 7:03 p.m. in the Borough municipal building, 35 West Railroad Avenue, with Vice President Buchanan presiding.

CITIZEN'S COMMENTS

Bonnie Raindrop, 15442 Magnolia Drive, President of the Forest Lakes Water Assn., stated the Association was finally able to arrange with the York Water Company to agree to supply water to the residents in the Forest Lakes development. Volunteers have been testing and maintaining the aging water system and the development is very anxious for York Water Company to take over the system. The York Water Company and the residents want to remove the Authority's meter and replace it with a York Water Company meter. Without compatible software for the readings to be entered electronically, the reading would need to be done by hand. Ms. Raindrop and J. T. Hand from the York Water Company want the readings to be supplied electronically. A meeting will be held on February 26 at 7:00 with the residents, J.T. Hand from The York Water Company, the Municipal Authority and the Water and Sewer Committee. If the readings cannot be entered electronically, a surcharge would be charged each quarter. It was stated that the York Water Company wants to supply water to the Strawberry Fields development and other areas in the near future.

M. Sharkey had entered to meeting at 7:12 p.m.

APPROVAL OF MINUTES

The minutes of the January 6 meeting were approved by mutual consent by those who were at that meeting.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

C. Skoglund moved to approve the expenditures and report of accounts for January. M. Sharkey seconded. The motion carried with all in favor.

BILL LIST

The bill list for January was presented: General account: check numbers 12037 thru 12085; Water account: check numbers 5097 thru 5112; Sewer account: check numbers 4768 thru 4774; Highway Aid account: check numbers: check numbers 881 and 882.

C. Skoglund moved to approve the bill list for January, 2014. E. Stoley seconded. The motion carried with all in favor.

APPROVAL OF PAYROLL REGISTER

C. Skoglund moved to approve the January 6 and 20 payroll registers. F. Arbogast seconded. The motion carried with all in favor.

SUBDIVISION & LAND DEVELOPMENT

Auto Zone Zoning Hearing Board Decision

The Zoning Hearing Board denied the request by Auto Zone. There was concern about the size and capacity of the pond and function of the gate in the event of a fire event. The Secretary was directed to send a letter that since the decision was unfavorable, the plan is considered unapproved.

Codes Enforcement

Keith's report was submitted. There was a question about a call for a used car lot on Old Farm Lane and also the question from Members 1st on the sign size as it is stated on the Zoning Hearing Board's decision.

Southern Regional Police Department – Richard R. Buchanan/Mayor Schnabel

The February meeting was rescheduled due to bad weather. Three of the Stewartstown Borough police officers were hired by the Commission and another officer was recently hired who is attending training at his own expense at HAAC. The cost for gasoline last month was high but could be due to the officers getting to know the roads in Stewartstown.

Water & Sewer – Richard R. Buchanan

SRBC Letters For Well Permit Renewals

The SRBC is requiring letters, approved by the hydrogeologist and the SRBC, with maps to be sent to every property owner within a half mile radius of the Blouse and Smith Wells as part of the permit renewal process. This equates to almost 1,300 letters to be mailed. The cost to re-permit these two wells has reached almost \$180,000.00 to date and does not include the cost of printing the letters and maps and postage costs. There was discussion as to whether a separate letter from the Borough should be inserted urging owners to send a letter to the SRBC stating their displeasure of the requirements set upon the Borough. It was decided to not “rock the boat” at this point and that after the permits are approved, a strong letter will be sent to the DEP and the SRBC as well as a mailing to all residents.

Usage and Billings

R. Buchanan prepared graphs showing the usage compared with the income from 2006 through 2013.

Public Roads & Lighting – Michael G. Sharkey

Street Sweeping

Ross Industries has been contracted to sweep the streets from March 31st to April 13th at a rate of \$95.00/hour.

Road Salt

The amount of \$16,000.00 was budgeted and so far, 530 tons of salt were purchased at a cost of \$30,008.60.

Retirement of Ronald Rohrbaugh

M. Sharkey stated that Ron Rohrbaugh is retiring as of April 4.

- E. Stoley moved that an ad be placed for Ron's replacement.
- F. Arbogast seconded. The motion carried with all in favor.

Snow Emergency Ordinance

Some sample ordinances were supplied by Sol. Rehmeyer for review.

Public Lands, Buildings and Finance – Christopher M. Skoglund

- C. Skoglund prepared a chart showing the percentage of the operating budget to reserves. It will be six to nine months until a pattern is shown.

Establish Meeting with Municipal Authority

- C. Skoglund and R. Buchanan will discuss some possible meeting dates after the meeting.

ENGINEER'S REPORT

Southern Farms Sewer Project

The project is complete and the DVDs have been reviewed by Eng. Lipinski's office. They are recommending the remaining balance of \$77,999.84 be paid to SWERP.

- E. Stoley moved that the amount of \$77,999.84 be paid to SWERP, Inc.
 - F. Arbogast seconded. The motion carried with all in favor.
- This job should have been finished 15 months ago. Council would like to include a penalty clause in future bid packets and contracts.

FEMA FIRM Maps

FEMA has issued preliminary floodplain maps for York County based on the RISK assessment it performed. Once the maps are finalized, the Borough will be required to amend its existing floodplain ordinance and include any recommended ordinance revisions per FEMA and/or DCED. Documents were submitted in 2009 to DCED but the Borough was not recognized as a participant. Eng. Lipinski was asked to resubmit the same information to both the DCED and to FEMA.

Heathcote Glen III

The portion in the Township is now being subdivided and a very small portion of lot 7 is in the Borough. Sewer connections will be made using Township EDUs. Eng. Lipinski asked Council how to proceed. Council would like a full review of the plan starting with staff review.

SOLICITOR'S REPORT

Amendment to Ordinances

The amendments to the Zoning Ordinance and the Subdivision and Land Development Ordinance can be adopted at the March meeting. This pertains to stormwater runoff.

Memorandum of Understanding Stormwater Management Ordinance

The draft MOU with the York County Conservation District and the Borough was presented. Staff review will look at this at the March 11 meeting.

Public Safety, Welfare and Personnel – Fred W. Arbogast

Retirement of Ronald Rohrbaugh

F. Arbogast read Ron's retirement letter. With vacation time, Ron will get paid until the end of April.

Declaration of Disaster February 5 Ice Storm

F. Arbogast moved that Council sign the Declaration of Disaster form for the February 5 ice storm. The Borough sustained some damage.

E. Stoley seconded. The motion carried with all in favor.

Secretary's Report – Cindy L. Bosley

2013 Audit

The field work for the 2013 audit has been completed.

Add a Check Signer

The Secretary presented a resolution for Council to sign adding Fred Arbogast as a check signer.

York Adams Tax Bureau – Michael G. Sharkey

M. Sharkey stated the Borough received \$14,424.18 the end of January for the 2004-2005 unallocated funds. We will receive an additional \$7,000.00 for the years 2006 – 2010. M. Sharkey stated he is now a member of the finance committee and the field work for the 2013 audit has been completed.

Subdivision, Land Development and Zoning – Eric W. Stoley**Planning Commission/Regional Planning Commission** – Eric W. Stoley

The SYC Regional Planning Commission met recently and the dues for members have been suspended again. There is approximately \$7,000.00 in the account.

Exit 4 Diverging Diamond

The State's goal is to reduce the build-up of traffic on the exit ramps. Will Clark of the York County Planning Commission stated there is no sketch plan yet. Council has asked for an evening meeting to invite the public before the exit is engineered. Council is concerned that if the DDI moves forward, that no future major upgrade will occur. R. Buchanan stated he visited the sample DDI near Annapolis and that had no relevance to Exit 4 at all. It's a southbound exit, no east and west. At exit 4, east and west traffic will not be able to move simultaneously.

UNFINISHED BUSINESS**NEW BUSINESS****Ethics Statement**

F. Arbogast wanted to clarify that he is treasurer of the Shrewsbury Volunteer Fire Company and the president of the firemen's relief fund. He wanted to make a statement that he may need to abstain from voting on an issue involving the fire company.

Removal of Appointed Personnel

A resident sent a vulgar e-mail to the new refuse hauler, Republic Services, about their coming a day early to collect trash. Republic Services appeared last Friday when they were to collect on Saturday due to a weather delay. This was their first collection in the Borough and since they could not collect in Glen Rock Borough because of road

closures, they decided to come to Shrewsbury to get a head start. They planned to collect the entire town both Friday and Saturday. The resident did not have his trash out for Friday and they did not get him on Saturday as of 3:30 p.m. Because this individual demonstrated inappropriate behavior, his appointment as Transportation and Access Officer is withdrawn.

C. Skoglund moved to remove Ronald Hontz as the Borough's Transportation and Access Officer due to inappropriate behavior.

M. Sharkey seconded. The motion carried with all in favor. R. Buchanan will call him tomorrow and a letter of apology from the Borough will be sent to Republic Services.

Issue Control Sheet

The sheet was updated accordingly.

COMMUNICATIONS

ADJOURNMENT

E. Stoley moved to adjourn the meeting at 9:17 p.m.

F. Arbogast seconded. The motion carried with all in favor.

Submitted by Cindy L. Bosley, Sec.