

## MINUTES

### SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

DECEMBER 12, 2007

PRESENT: Mayor James W. Reedy, Richard R. Buchanan, Michael R. Caum, Thomas D. Metz, Michael W. Ridgely, Peter W. Schnabel, Christopher M. Skoglund and Eric W. Stoley

#### OTHERS

PRESENT: Jeffrey L. Rehmeyer, II, Esq.; James R. Holley, P.E.; Brian L. Sweitzer, Supt. of Public Works; E. Michael Lee of Codes Enforcement; Keith Wills

The regular meeting of the Borough Council convened at 7:33 p.m. in the Borough Municipal Building, 35 West Railroad Avenue with President Schnabel presiding.

#### CITIZEN'S COMMENTS

Keith Wills thanked the Secretary for her efforts in getting the streets in the Valley View Grove development plowed by Cornerstone last week.

#### APPROVAL OF MINUTES

E. Stoley moved to approve the minutes of the November 14 meeting.  
T. Metz seconded. The motion carried with all in favor.

#### APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

M. Ridgely moved to approve the expenditures and report of accounts for October.  
C. Skoglund seconded. The motion carried with all in favor.

#### BILL LIST

The bill list was presented for November: General account: check numbers 8657 thru 8692; Water account: check numbers 3891 thru 3910; Sewer account: check numbers 3810 thru 3816; Highway aid: no checks.

M. Ridgely moved to approve the bill list for November.  
E. Stoley seconded. The motion carried with all in favor.

## **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

### **Southern Regional Police Report** – Richard R. Buchanan

Buck reported there were four armed robberies in the Borough during the last week.

## **REPORTS**

### **Codes Enforcement** – E. Michael Lee

#### Driveway at 212 North Main Street

The property owner would like to install a driveway which will require a PennDOT Highway Occupancy permit and involve additional concrete work to slope the sidewalk and meet ADA requirements. The property owner needs to submit a drawing.

#### Sign in Sight Triangle

Mike was asked to check into a sign that is blocking the sight triangle at the intersection of North Main Street and East Clearview Drive.

### **Water & Sewer** – Richard R. Buchanan

#### Water Connections/Well Closures

There are two home owners who have not signed the agreement. Buck will draft a letter to be sent on Borough letterhead.

#### Adopt Ordinance 2007-7 Amending Grease Trap Ordinance

R. Buchanan moved to adopt Ordinance 2007-7 regulating the Discharge of Grease into the Sewer System.

E. Stoley seconded. Roll call vote:	Buchanan	yes, in favor
	Caum	yes, in favor
	Metz	yes, in favor
	Ridgely	yes, in favor
	Skoglund	yes, in favor
	Stoley	yes, in favor
	Schnabel	yes, in favor

### New China Grease Trap

The New China restaurant is in compliance as a grease hauler has been retained by the restaurant and shopping center. The Borough receives the grease manifests after each pumping.

### Water and Sewer Rates

Buck is working on increasing the water rates and decreasing the sewer rates which would be effective the first quarter billing of 2008.

R. Buchanan left the meeting at 7:58 p.m.

### **Public Roads & Lighting** – Christopher M. Skoglund

#### Tree in Sight Triangle

The tree at the intersection of West Forrest Avenue and Kratz Road has been trimmed by the Public Works Department.

Two more letters were sent out this week to property owners who have trees blocking the sight view at intersections.

#### Parking Issue on East Clearview Drive

The County Traffic Engineer was asked to study whether parking should be prohibited on East Clearview Drive between North Main Street and North Highland Drive. Due to the alignment between West Clearview Drive and East Clearview Drive, visibility and the amount of traffic, Council may consider posting

no parking signs along the south side of East Clearview Drive between North Main Street and North Highland Drive. This will be discussed in January.

### **Public Lands, Buildings and Finance** – Michael W. Ridgely

#### Approve Tentative 2008 Budget

M. Ridgely moved to approve the tentative 2008 budget.

C. Skoglund seconded. The motion carried with all in favor.

#### Discuss 2007 Audit Fee

The same auditing firm that has audited our accounts for 2005 and 2006 will be increasing their rate to \$12,500.00 for the 2007 audit due to required auditing changes.

M. Ridgely moved that the Borough will accept the \$12,500.00 for the 2007 audit fee if Dotzel & Co. will agree to lock in the next two year's rates at \$13,000.00 for the 2008 audit and \$13,500.00 for the 2009 audit.

C. Skoglund seconded. The motion carried with all in favor.

#### Tree Lighting

More light is needed in the tree lighting area. Upgrading of the electric in the tree lighting area could be done for \$1,000.00 to include pulling another wire or two through the conduit to allow for another permanent light and more receptacles. The current four receptacles are used by the Jazz Band and the light strings.

M. Ridgely moved to approve upgrading the electric by pulling two or three more wires through the conduit at a price not to exceed \$1,000.00.

C. Skoglund seconded. The motion carried with all in favor.

### **ENGINEER'S REPORT**

#### Three Year Block Grant Program

Council authorized Eng. Holley and the Secretary to pursue filing a block grant application for sidewalk repair in the first block of North Main Street and from Playground Avenue to Clearview Drive. The Borough would receive a maximum

of \$100,000.00 so areas will need to be prioritized based on need. The Borough could force the repair per Article 18 of the Borough Code. The Elm Street and Hometown Street grant programs will be investigated as well.

### 2008 Road Work

C. Skoglund stated we would like to get the road work bids early again this year.

### Sewer Line Northbrook Lane

B. Sweitzer reported the sewer line that needed to be repaired next to the detention pond was repaired by Kinsley Construction at no charge since it appeared the stone base was not installed properly.

## **SOLICITOR'S REPORT**

### Valley View Grove Road Maintenance Agreement

Cornerstone signed the agreement but modified the hold harmless section to remove some liability wording. Due to the lateness in the snowplowing season and for the benefit of the Valley View Grove residents, the Borough will not take issue with the modifications. Payment has been received.

### Year-End Tax Ordinances

The year-end tax ordinances are ready and advertised for the December 26 meeting.

### **Executive Session**

An executive session was called at 8:35 p.m. to discuss pending litigation issues. The meeting was reconvened at 8:53 p.m.

### **Public Safety, Welfare and Personnel** – Michael R. Caum

No report.

### **Secretary's Report** – Cindy L. Bosley

The year-end meeting will be December 26 at 7:30 p.m. and the re-organization/regular meeting will be Monday, January 7 at 7:30 p.m.

**York Adams Tax Bureau** – Thomas D. Metz

**Subdivision, Land Development and Zoning** – Eric W. Stoley

### **Planning Commission**

The Planning Commission heard from the owner of 427 North Main Street who is interested in subdividing a small portion in the rear of his property to add to the neighbor's property to the south. There are two zoning hearings to be held on January 10 for a snowball/beverage stand at 42 North Main Street rear and a metal recycling business on Onion Blvd.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **OTHER BUSINESS**

M. Caum stated there may be interest in having an informal meeting among the municipalities to see how we could cooperate better. Discussion was held on whether the meeting should be advertised and it was felt it would be best to advertise. The meeting could be held here.

### **COMMUNICATIONS**

### **ADJOURNMENT**

The meeting was adjourned at 9:10 p.m.

Submitted by,  
Cindy L. Bosley, Sec.