

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

September 14, 2016

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Michael Sharkey, Diane Kraatz, Ted Nadobny, Stanton Walters, and Keith Wills

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; John-Paul Whitmore; Nate Kirschman; Charles Nass; Phil Robinson; Rocco and Pam Battaglia; Nick Caruccio; Mark Ayres

The regular meeting of the Borough Council convened at 7:04 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with Vice President Sharkey presiding.

CITIZEN'S COMMENTS

Rocco and Pam Battaglia, of 19 Whitcraft Lane, were present to discuss their view of the Borough-owned lot next to them that has received blacktop and concrete from recent projects. After discussion about a buffer of ever-green trees, the Battaglias were not interested in sharing the cost, Supt. Sweitzer offered to have his Department go in and try to make the lot look more appealing.

Dr. Dave Schlenoff, of 40 South Constitution Avenue, New Freedom Borough, asked a question to clarify a point listed in his mailer he received from New Freedom Borough that Shrewsbury Borough was not paying its fair share of the police costs. Mayor Schnabel answered that it has to do with the per capita cost in that New Freedom Borough has more residents than Shrewsbury Borough. Mr. Schlenoff was told by a member of Council that at the special meeting New Freedom Borough had advertised regarding the police withdrawal issue residents of other municipalities were not allowed to speak, which is not the case this evening.

Phil Robinson, developer, asked if the Borough heard anything back from New Freedom Borough regarding our willingness to discuss the transfer of EDUs, if any are available. We have not had a response and are still awaiting details on capacity proposed to be transferred. Phil stated he would attend New Freedom Borough's next meeting.

APPROVAL OF MINUTES

The minutes of the August meeting were approved by unanimous consent.

K. Wills entered the meeting at 7:26 p.m.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

F. Arbogast moved to approve the bill lists: general account check numbers 1064 thru 1115; water account check numbers 1034 thru 1058; sewer account check numbers 1017 thru 1026; highway aid account: check number 914; and to approve the financial reports for August.

S. Walters seconded. The motion carried with all in favor. The PLGIT balances and report of accounts for the Municipal Authority were also included.

APPROVAL OF PAYROLL REGISTER

F. Arbogast moved to approve the August 1, 15, and 29 payroll registers.

T. Nadobny seconded. The motion carried with all in favor.

SUBDIVISION & LAND DEVELOPMENT

Eitzert Farms

Based on the approved plan, Eng. Lipinski suggested a bond amount of \$1,338,509.57. The existing mortgage will be satisfied at settlement and the bond will be in place. The development will be done in three phases; Sol. Rehmeyer prepared an Agreement for Phasing of Land Development Plan and Financial Security.

S. Walters moved to approve the signing of the Agreement for Phasing of Land Development Plan and Financial Security.

K. Wills seconded. The motion carried with all in favor.

Codes Enforcement

Eight building permits were issued in August. Keith's activity report was submitted and is on file.

Southern Regional Police – Mayor Schnabel

Mayor Schnabel highlighted the police report for August. Arrests were made in a fake credit card scam and Officer Shaffer received a commendation for helping investigate a crime scene with another police department. The reduced cost of services will end soon with the expiration of the Stewartstown Borough's buy-in. It was stated that a letter was received from New Freedom Borough stating a meeting was scheduled for September 8 and that one member of our elected body could attend. When R. Buchanan stated he would be attending, the meeting was abruptly cancelled and would not be rescheduled. In an effort to keep discussions going regarding the police funding formula, a letter will

be sent to the other three Council presidents to ask that they meet during the last week of the month at a neutral location with a copy of the Borough's special police formula mailer being provided.

F. Arbogast moved that a letter be sent to the other three Council presidents asking that a meeting be scheduled for the last week of the month.

S. Walters seconded. The motion carried with all in favor.

Water & Sewer – T. Nadobny and Supt. Sweitzer

Sewer Meters

The sewer meters were installed on July 21 on the north and south Deer Creek interceptor. The south interceptor is not available due to a problem antenna. We have requested assistance several times with no luck. T. Nadobny will contact the vendor.

Emergency Work Crosswind Drive

Mr. Rehab finished sewer lining Crosswind Drive on September 2. The work eliminated about 20,000 gallons of infiltration. The Borough is responsible for 14% of the estimated \$35,000.00 cost. Supt. Sweitzer requested approval to pay the Borough's portion when the invoice arrives, around \$4,900.00.

T. Nadobny moved that the Borough pay its share of the work to Mr. Rehab of 14%, or around \$4,900.00.

K. Wills and K. Kraatz seconded. The motion carried with all in favor.

Essex Circle Drive Sewer/Roads Project

Fitz & Smith was the low bidder at \$325,592.50. The project started on August 26. The Borough's share is 14%.

Cloverdale Avenue, Lisburn Avenue, and Hill Street Water Main Replacement

H & H General Contracting is working on Cloverdale Avenue; the project's 90-day completion deadline is October 12.

SCADA Project

Control Systems 21 installed the panels at the Village, Home, and Meadow Wells. Phase I is to install SCADA for the base station, Meadow, Village, and Home Wells. We are waiting for Control Systems 21 to finish the three sites and base station.

Wellhead Protection Meeting

The Dollar General will appear at the September 28 Wellhead Protection Committee meeting regarding the storage of household products over and above what is normally stored in a household. PennDOT also plans to be at this meeting as it wants to install a detention pond west of I-83 about 100 feet away from the Pumphouse Wells.

Public Roads & Lighting – Supt. SweitzerEliminating Parking between 33 and 37 West Forrest Avenue, North Side

Nate Kirschman submitted a letter in July asking that yellow paint be applied to the curbing on the north side of West Forrest Avenue between the fire house and 37 West Forrest Avenue as there is no room for parked vehicles. Supt. Sweitzer performed the traffic study at the request of Council.

F. Arbogast moved to authorize the painting of the curb, installation of signs, and to advertise the ordinance for adoption.

S. Walters seconded. The motion carried with all in favor.

Shrewsbury Square Shopping Center/Members 1st Bank

Supt. Sweitzer spoke with a representative of Kimco Realty about removing parking spaces near the new bank that currently block traffic flowing through the parking lot for each exit/entrance. Four parking spaces will be removed.

Extra Snow Plow Driver Bids

The following bid was received:

Aquatic Resource Restoration Co.	\$126.00 per hour
----------------------------------	-------------------

T. Nadobny moved to accept the bid of Aquatic Resource Restoration Co. at the rate of \$126.00 per hour.

K. Wills seconded. The motion carried with all in favor. (The rate was \$125.00 per hour last year).

Unadopted Portion of Ascot Drive and Snow Plowing

To make it easier for the residents living along the unadopted portion of Ascot Drive, Phil Robinson is asking if the Borough will plow this section and he would pay the Borough

the amount we would have received in liquid fuels monies. This was done on another unadopted portion of this roadway previously.

K. Wills moved that the Borough plow the unadopted portion of Ascot Drive with Eng. Lipinski obtaining the liquid fuels amount that Phil should remit.

S. Walters seconded. The motion carried with all in favor.

Public Lands, Buildings and Finance – F. Arbogast

Budget Meetings

Budget meetings will be held on October 6, 13, 27, and November 10.

Regional Stormwater Participation

Even though the Borough is not classified as an MS4 community, we can still participate in the discussions with the County which will not obligate us to supply a plan. There are no fees at this time and the Borough can opt out.

T. Nadobny moved to adopt Resolution 2016-4 to Opt In with the County's regional discussions on planning for stormwater and pollution reduction plans.

F. Arbogast seconded. The motion carried with all in favor. F. Arbogast and Supt. Sweitzer will represent the Borough.

ENGINEER'S REPORT

Water Main Work Recommendation of Payment

A partial invoice was received from H & H General Excavating Co. in the amount of \$68,919.30.

T. Nadobny moved to pay the amount of \$68,919.30 to H & H General Excavating Co. D. Kraatz seconded. The motion carried with all in favor.

Dollar General New Store

Eng. Lipinski's office reviewed the plan, issued comments to the Authority and the Planning Module was submitted to DEP.

Oaklyn Circle Water Line

The water line is slightly off of the right-of-way in the vicinity of Oaklyn Circle and there is a shed that may be over the water line. The property owner should be made aware the shed may have to be moved in the future with no liability on behalf of the Borough. Supt. Sweitzer will ascertain where the water line is and if the shed is over the line.

Tapping Fee Study

Work has begun on the tapping fee calculations.

North Main Street Repaving and Slope on East Side

After several meetings and phone conversations with PennDOT, Eng. Lipinski said they agreed to revise the street grade on the east side in the first block of North Main Street provided the Borough obtains a highway occupancy permit to replace and raise the height of the existing vertical curb. The new curb would be higher by about 12" and provide six inches of reveal. The cost would be between \$20,000.00 – 25,000.00.

Deer Creek Pump Station Wet Well Expansion

DEP called and said they are denying the proposal. Once the denial letter is received, Eng. Lipinski will call and ask for a meeting to discuss the project. The Borough has over \$27,000.00 in the expansion to date.

Engineering Review Committee

So Council can keep better track of budgeted projects, a Committee will be formed that will meet quarterly.

T. Nadobny moved that an Engineering Review Committee be formed.

K. Wills seconded. The motion carried with all in favor. Mayor Schnabel, T. Nadobny, M. Sharkey, and Supt. Sweitzer will serve on the Committee.

SOLICITOR'S REPORT

Eitzert Farms Old Agreements for Well

Sol. Rehmeyer presented an Agreement to vacate the easement from the 1969 and 1970 agreement/amendment for signature.

T. Nadobny moved that the Agreement to Vacate be signed.

S. Walters seconded. The motion carried with all in favor.

Drainage Swale at Post Office

Apparently, when the post office was built, a drainage pipe was damaged and silt has built up causing the storm water to back up into the detention pond across the street at the car wash. A letter was sent to the property owner asking that they correct the problem. No evidence of an easement or documentation of the existence of the pipe between the car wash and the post office property can be found. The easement on the post office property is to drain its water to the southwest. In order to correct the current unsafe situation with the open ditch surrounded by snow fencing, Supt. Sweitzer was asked last month to fill the area with #4 stone in order to allow the water to drain away and not collect. Sol. Rehmeyer sent a letter to the owner of the property regarding cost sharing. A representative contacted Sol. Rehmeyer recently and requested more information about the scope of work and noted a problem on the land whereby water pools in the rear, near a concrete abutment.

In terms of potential work to address the pipe issue, Option 1 was to install an end wall at a cost of \$2,000.00; option 2 was to have the storm inlet with a drain pipe at a cost of \$3,000.00 and the preferred method was to run the pipe to the swale through a culvert at a cost of \$8,220.00. Upon receipt of more details on these options (and their interplay with the existing draining issue on the property mentioned above), Sol. Rehmeyer will respond to the property owner.

No Parking Along West Forrest Avenue

The ordinance will be advertised with the ordinance to adopt Oaklyn Circle.

Water Meter Change-Out Letters

Sol. Rehmeyer's office sent letters to three property owners who had not responded to numerous notices about having their meters changed out. All three have now responded. The water meters have already been replaced too.

Public Safety, Welfare and Personnel – F. Arbogast and S. Walters2017 Pension Minimum Municipal Obligation

F. Arbogast moved to approve the 2017 Pension MMO in the amount of \$46,663.00. M. Sharkey seconded. The motion carried with all in favor.

Health Insurance Renewal

The October 1 renewal will save the Borough over \$15,000.00 a year with Capital Blue Cross managing the first \$3,000.00 of the HRA with the Borough managing the remaining \$1,000.00. Co-Pays increased but with the savings, the Borough will reimburse the employee the difference.

2015 Audit Report

The audit report lists an Adverse condition because the Municipal Authority, which is a sub-committee of the Borough, and even though the Authority has its own audit performed, there was no note added to the Borough's audit. Next year, we will ask that the Authority's audit be included with the Borough's.

Shared EMA

S. Walters said another meeting was held last evening and representatives were there from Shrewsbury Township, Railroad Borough, Glen Rock Borough and Hopewell Township. Also present were Mike Fetrow from the County EMA and Phil Smith, representing the newly-formed Eastern Region EMA. He provided copies of documents. Hopewell Township may join with other municipalities east of I-83. The next meeting is on October 11. A draft intergovernmental agreement will be created.

Secretary's Report – C. Bosley

York County Boroughs Association Meeting

The next meeting is on September 22.

York Adams Tax Bureau – M. Sharkey

The next meeting is in October and we should have our budget figure for next year at that time.

Subdivision, Land Development and Zoning - D. Kraatz

Planning Commission/Regional Planning Commission – D. Kraatz

S. Walters stated he attended the Local Government Advisory Committee meeting on Monday and three items were reviewed and recommended for approval.

UNFINISHED BUSINESS

NEW BUSINESS

PSAB Fall Conference

Mayor Schnabel, F. Arbogast, and possibly M. Sharkey will attend the fall conference.

COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 10:27 p.m.

Submitted by Cindy L. Bosley, Sec.