

## MINUTES

## SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

May 13, 2015

PRESENT: Mayor Peter W. Schnabel, Fred W. Arbogast, Richard R. Buchanan, Eric W. Stoley, and Stanton L. Walters

## OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Larry Zimmerman; Nate Kirschman; Keith Hunnings of South Penn Code Consultants; Diane Jacobson; Anthony Spirito and Aaron Williams of Republic Services; Emily Gloeckner and Allison Rodgers and their families and Scout Leaders

The regular meeting of the Borough Council convened at 7:03 p.m. in the Borough municipal building, 35 West Railroad Avenue, with Vice President Buchanan presiding.

**CITIZEN'S COMMENTS**

Emily Gloeckner and Allison Rodgers gave an update on their finished Silver Award project at the playground. The girls outlined the scope of the project since they started it in early 2014 including the equipment that was replaced, refurbished and what businesses and individuals donated toward the project.

Nate Kirschman, of 1 Shetland Drive, stated there is a heroin task force presentation at the elementary school on May 21.

**REPUBLIC SERVICES TRASH ISSUES**

Anthony Spirito, Operations Manager with Republic Services, was present at the request of Council to give an update on how Republic Services is correcting the problems with service. Anthony explained the time that he has spent in the Borough. He indicated that he uses a "trust & verify" system to make sure that matters are being handled properly. Anthony explained that communication was the problem previously, and there should never have been any of the problems that arose under the contract. Anthony introduced Aaron Williams, who will be the new supervisor for our route. Aaron has been spending a lot of time in the Borough, which is one of the 18 contracts that he supervises. Aaron offered to donate a \$500 Home Depot gift card to the Girl Scouts. An update was provided dated May 13, 2015, in response to Sol. Rehmeyer's letter regarding deficiencies in service. The recent improvements in service were noted but Anthony and

Aaron were reminded that they, and others from Republic, must remain diligent and focus on performing as required by the Agreement and the recent letter. The map has been enhanced and was acceptable.

### **APPROVAL OF MINUTES**

The minutes of the April 8 meeting were approved by unanimous consent.

### **APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

The April expenditures and report of accounts will be presented next month.

### **BILL LIST**

The bill list for April was presented: General account: check numbers 12765 thru 12825; Water account: check numbers 5343 thru 5362; Sewer account: check numbers 4978 thru 4991; Highway Aid account: check numbers 902 and 903.

E. Stoley moved to approve the bill list for April, 2015.

F. Arbogast seconded. The motion carried with all in favor.

### **APPROVAL OF PAYROLL REGISTER**

F. Arbogast moved to approve the April 13 and 27 payroll registers.

E. Stoley seconded. The motion carried with all in favor.

### **SUBDIVISION & LAND DEVELOPMENT**

#### **Codes Enforcement** – Keith Hunnings

Three permits were issued in April and Keith investigated some complaints. The daycare at the corner of Park Street and West Forrest Avenue removed two dead trees in the buffer and replacements are on order but have not been planted as yet.

#### **Southern Regional Police Department** – Mayor Schnabel

Mayor Schnabel highlighted the report. The Department has received as part of the County-wide service the heroin overdose antidote (Narcan).

### **Water & Sewer** – Richard R. Buchanan

#### Blouse and Smith Wells and the Susquehanna River Basin Commission

M. Ridgely and F. Arbogast testified at the April 30 hearing. That testimony and R. Buchanan's letter are on record for the meeting on June 4 at which time the permit applications will be reviewed. The amount of \$114,000.00 has been spent to date.

#### AMP Water Tank Inspection

Liquid Engineering inspected the AMP tank as part of the proactive maintenance program. Divers entered the tank and videotaped the interior of the tank. The tank is in good condition with some rust between the panels and manway. Liquid Engineering will provide a quote to repair the rust underwater without draining the tank.

#### Water Leaks

Two more leaks were repaired and the pumping level dropped from 325,000 gallons per day to 295,000 gallons per day.

#### SCADA System Upgrade

The system that monitors levels in the wells now is checked manually. The cost of the equipment to upgrade the system so levels could be checked remotely is around \$56,000.00. Supt. Sweitzer would like Control Systems 21 to maintain the equipment. The materials would need to be placed out for bids. The solicitor is analyzing this project further.

#### Pools Can Be Filled Using Borough Water

R. Buchanan wanted to clarify a statement he made recently and that is that pools can be filled by our water customers but they don't get a break on the sewer portion of the bill.

### **Public Roads & Lighting** – Supt. Sweitzer

#### Woodland Drive Road Condition Complaint

A resident submitted a complaint about the condition of Woodland Drive and that it needs to be repaved. The cost to repave is between \$320,000.00 - \$330,000.00 and that may be budgeted for 2016. The Public Works Department can make some repair patches in the meantime. Essex Circle Drive is now a public safety issue and needs attention as soon as possible. A geotechnical engineer will be involved to recommend how the underground water should be handled. The amount of \$160,000.00 was budgeted to repair Essex Circle Drive.

### Road Inspection

The roads were inspected on May 7 and the results were submitted.

### Mount Airy Road Traffic Redesign

A letter was sent asking for the delineators and the shopping center management will be contacted about traffic flow. PennDOT responded that delineators will not be authorized due to maintenance issues. A concrete median is recommended. The shopping center will be contacted regarding the placement of additional signage and pavement markings.

## **Public Lands, Buildings and Finance** – Supt. Sweitzer

### New Playground Equipment

The Girl Scouts will be recognized at the banquet.

### Playground Volunteers

The Church of the Latter Day Saints provided 34 volunteers on April 24 and 25 striping the parking lot, spreading wood carpet, raking leaves, sweeping out the pavilions, and picking up trash.

### Enclosed Pavilion Retaining Wall

A part of the wall collapsed and the rest is leaning due to the winter freeze/thaw. An estimate in the amount of \$9,400.00 was received. The insurance company inspected the wall and will give a written response but the policy is they do not pay for retaining wall collapses that aren't attached to a structure. The area is barricaded. Supt. Sweitzer was asked to obtain two more quotes and then to proceed with the repair at a cost up to \$10,000.00. The drainage behind the wall needs to be addressed.

E. Stoley moved that two additional quotes be obtained to include addressing the drainage concern with the work to be done not to exceed \$10,000.00. Eng. Lipinski should review how the drainage will be addressed.

F. Arbogast seconded. The motion carried with all in favor.

### Camera System for Park

A quote was received from Crime Intervention Alarm in the amount of \$8,900.00 to place video surveillance cameras at the park. The company was highly recommended by Chief Boddington. There was discussion regarding another unbudgeted expenditure in addition to the retaining wall collapse. From the audience, Diane Kraatz Jacobson, volunteered to donate the money to pay for the surveillance system in light of the recent piece of new playground equipment that was set on fire.

The donation was gratefully accepted and the video camera project will be installed as soon as possible based on the quote received from Crime Intervention Alarm dated May 12, 2015.

## **ENGINEER'S REPORT**

### Proportionate Sharing Report

Eng. Holley and Eng. Lipinski have reviewed the report and then Eng. Lipinski will meet with Supt. Sweitzer and New Freedom Borough with concerns.

### Street Work

Eng. Lipinski stated Council and Supt. Sweitzer may want to check Hanover Street in Glen Rock Borough that was micro-surfaced and rolled in 2008 and the street is holding up well. This type of surfacing could be placed on some streets to gain extra life.

### Deer Creek Pump Station

Eng. Lipinski's office has developed a different design to provide about triple the storage for the wet well and will triple the response time to about an hour. The surveying is complete. The design of the storage pipe and changing the bubbler system to a float system are being worked on as are the contract documents. A Water Quality Permit will need to be obtained from DEP and then the project can be put out for bids.

### South Hill Street Surveying

The surveying is finished and Eng. Lipinski's office is working on the design and bid documents to replace the water main and services.

### Cloverdale Avenue and Lisburn Avenue Water Main Replacements

The surveying is completed and the design and bid documents are being worked on to replace the ten inch main and services along Cloverdale Avenue and the six inch main and services on Lisburn Avenue are to be replaced.

## **SOLICITOR'S REPORT**

### Heathcote Glen II, Phase III Water

Sol. Rehmeyer sent a letter to the Chief Counsel of the Pennsylvania Public Utility Commission to ask for an opinion on providing water service to three additional lots in the Township and the response was favorable. Sol. Rehmeyer is working with Atty. MacNeal on the documents including those to establish a homeowners' association to address billing for water services. The Water Services Agreement for the original eight lots was forwarded to Atty. MacNeal. The second Water Services Agreement for the three additional lots was signed.

E. Stoley moved to authorize Vice President Buchanan to sign the second Water Services Agreement for the three additional lots.

F. Arbogast seconded. The motion carried with all in favor.

### Eitzert Farms

Eitzert Development, is still waiting to hear from DEP regarding its NPDES submission from last spring. The developer anticipates that additional storm water facilities will be necessary and that such adjustments would require the developer and the Borough to revisit the Agreement for Financial Security to adjust the numbers. The Borough has a first mortgage against the property as security.

### 9 – 13 and 15 South Main Street

The Cross Easement has been signed and is ready to be recorded.

### 95 East Forrest Avenue Land Development

The owner of the property stated he has not heard from AutoZone.

### Roadway Tree and Vegetation Maintenance Ordinance

The ordinance was presented and will be advertised for adoption at an upcoming meeting.

13 Tree Hollow Drive

A collection letter was sent on May 7 for three additional mowing invoices.

**Public Safety, Welfare and Personnel** – Fred W. Arbogast

CPR Class

There are still some openings for the May 21 class.

**Secretary's Report** – Cindy L. Bosley

The trash collection service has improved.

**York Adams Tax Bureau** –

A report showing income for April was in the mailboxes.

**Subdivision, Land Development and Zoning** – Eric W. Stoley

**Planning Commission/Regional Planning Commission** – Eric W. Stoley

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Issue Control Sheet

The sheet was updated accordingly.

**COMMUNICATIONS**

A letter was received from the Living Hope Church to use the enclosed pavilion from 3:00 to 6:00 p.m. on July 13, 14, and 15. The request was approved and the normal fee of \$75.00 per day will be charged.

F. Arbogast stated help will be needed during carnival week. June 22<sup>nd</sup> through the 27<sup>th</sup>.

**ADJOURNMENT**

E. Stoley moved to adjourn the meeting at 9:07 p.m.

S. Walters seconded. The motion carried with all in favor.

Submitted by Cindy L. Bosley, Sec.