

## MINUTES

## SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

June 14, 2017

PRESENT: Fred W. Arbogast, Keith Wills, Stanton Walters, Ted Nadobny, Diane Kraatz, and Richard Buchanan

## OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; Chad Kehew, P.E.; John-Paul Whitmore; Nate Kirschman; Phil Robinson; Joe Bull; Keith Russell

The regular meeting of the Borough Council convened at 7:02 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Buchanan presiding.

**CITIZEN'S COMMENTS****APPROVAL OF MINUTES**

The minutes of the May 10 and 24, 2017, meetings were approved by unanimous consent.

**APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

F. Arbogast moved to approve the bill lists: general account check numbers 1497 thru 1545; water account check numbers 1193 thru 1215; sewer account check numbers 1129 thru 1140; highway aid account: none; and to approve the financial reports for May. K. Wills seconded. The motion carried with all in favor. The PLGIT balances and report of accounts for the Municipal Authority were also received.

**APPROVAL OF PAYROLL REGISTER**

F. Arbogast moved to approve the May 8 and 22 payroll registers. S. Walters and D. Kraatz seconded. The motion carried with all voting in favor.

**SUBDIVISION & LAND DEVELOPMENT** – D. Kraatz

Joe Bull, Land Development Waiver Request for 436 South Main Street

Mr. Bull is asking for a waiver from submitting a land development plan to put a 30 foot addition on the rear of the building closest to the railroad tracks that currently measures 60 feet in length. There are currently three businesses in the two buildings. Both Eng. Lipinski and South Penn Code Consultants are not in favor of a waiver as there are a number of questions and items that need to be calculated and checked which are tracked through a land development plan and its approval process, such as required number of parking spaces and principal use square footage. Mr. Bull was told the Borough likes to be cooperative but after seeing this for the first time this evening, he was told to prepare a land development plan and come back to the Borough. It was suggested he contact a professional engineer/surveyor who is familiar with the ordinances and have a plan prepared showing the current situation and the proposed changes. Also, it is unclear if changes are made to the existing building, will it then have to be brought up to code including sprinkling of the building.

### **Codes Enforcement**

Eight permits were issued in May.

### **Southern Regional Police** – R. Buchanan

The April police report was highlighted. Officer Michael Storeman, who was dragged by a vehicle during an incident in Glen Rock Borough, was given a Purple Heart by Chief Boddington at last week's police commission meeting. R. Buchanan stated that it might be difficult right now to start billing Railroad and Winterstown Boroughs based on PPU's and it needs to be determined how the costs will be shared. The amended Agreement has been signed by New Freedom and Shrewsbury Boroughs and Glen Rock Borough will sign it at its meeting.

### **Notice to Exit**

Since New Freedom and Glen Rock Boroughs gave notice of exiting at the end of 2018, in order to protect Shrewsbury Borough so we are not left in a bind with the assets and liabilities of the Police Department, notice will be given of withdrawal for the end of 2018. Shrewsbury Borough fully supports the Southern Regional Police Department and notice is only being given to protect the Borough if Glen Rock and New Freedom Boroughs exit. Stewartstown Borough will be doing the same thing. Sol. Rehmeier advised that this take place in June or July and must be done before October 1.

### **Water & Sewer** – Supt. Sweitzer

### **Weather Station**

The weather station will be installed at the Public Works garage in order to use the wi-fi service and to link to the SCADA system.

### Johnson Controls Sewer Discharge

The sewer flow meters detected about 75,000 gallons per day of additional sewage entering the Deer Creek sewer station from May 3 to May 11. The heavy discharge was tracked to Johnson Controls. The plumber on site was flushing the refrigerant lines with an acid/water mixture and discharging the solution to the sewer lines. The York Water Company metered 218,000 gallons of water at the property for 15 days in the month of May. Johnson Controls is located in the Municipal Authority service area but affects the Deer Creek pump station and total sewer flows.

### Essex Circle Drive

Fitz & Smith arrived on site on April 10 and will be finished by the end of the month with the temporary paving restoration to complete the work. The Public Works Department replaced two sections of water line that cross the sewer replacement project due to the line having several leaks during the project due to the sewer trench settling and stress on the water line from the heavy equipment.

R. Buchanan moved to approve the Borough's share (14%) of the recommendation of payment #4 of \$146,532.00.

F. Arbogast seconded. The motion carried with all voting in favor.

### Sewer Capacity Meeting

The Committee has met and will meet with Phil Robinson on July 6. The office is updating the EDU information contained in the 2009 Holley sewer capacity report.

### **Public Roads & Lighting** – Supt. Sweitzer

#### PennDOT North Main Street Paving/Driveway Removal

Supt. Sweitzer spoke with both property owners of 127 and 135 North Main Street to let them know the scope of work in connection with removing the ramps and installing straight driveways. A right-of-way agreement needs to be prepared for both as well as discussing how much they are responsible to pay. In order to blend the existing driveway with the road, we will be outside of the right-of-way.

### West Linden Avenue

The road way ramp onto North Main Street will have to stay unless significant grade adjustments are made to the sidewalk and a retaining wall added as the existing grades are too extreme. The situation should be discussed with the two affected property owners about abandoning the road with a dead end or leave the affected ramp as it is now. If the road is a dead end, we could still maintain the road or let the homeowners maintain it as a private drive. Supt. Sweitzer was asked to meet with the adjacent property owners and explain what would need to happen in order to keep the alley open at Main Street and how it would adversely affect their properties. The Borough may close the alley but could still perform maintenance and snow removal.

### 2018 or Future Road Paving

A tour was done on May 16. The cost to repair the worst roads is around \$650,000.00. With water line replacement there is an additional \$800,000.00. Supt. Sweitzer was asked to prepare for next month a grading of the worst water lines with a cost for replacement. At that time, a decision will be made as far as seeking a loan.

### 201 South Main Street

Trucks have entered the property at 201 South Main Street again. Supt. Sweitzer was asked to perform a traffic study to see if trucks could be restricted.

### Essex Circle Drive Drainage

Storm pipe and inlets cannot be added due to the shallow pipe elevation invert at the creek and the creek level is too high to allow a suitable pipe size and inlet boxes. The solution to the problem would be to remove the existing storm pipe and restore the area to an open drainage swale to allow more capacity. The existing storm water pipe cannot handle the flows and floods the neighbor's property. A right-of-way would be necessary to do the work. It was mentioned that public money should not be used to correct a private issue. S. Walters said he would like to monitor the situation to see how often it does occur at 12 Essex Circle Dr.

The Secretary was asked to send a letter to the owners of 44 Lexington Drive about placing screening barrier on the pipe that was put in illegally under the driveway by the former owner. The barrier is requested as a safety precaution to keep children out of the pipe.

### Exit 4 Water and Sewer Replacements

As part of the Exit 4 project, our water and sewer lines that run under I-83 will be replaced on a 90%(PennDOT) - 10% split. Gannett Fleming will be the designing

engineers since they are doing the exit design. A resolution and accompanying letter was prepared for both the Borough and the Authority for the cost share.

T. Nadobny entered the meeting at 8:35 p.m.

K. Wills moved to approve Resolution #2017-3 agreeing to pay the 10% cost share for the water line replacement.

F. Arbogast seconded. The motion carried with all voting in favor.

K. Wills moved to approve the signature of the accompanying letter to PennDOT.

F. Arbogast seconded. The motion carried with all voting in favor.

F. Arbogast moved that Gannett Fleming, Inc. be appointed as design consultant for water and any sanitary sewer facility in the Borough relocation design for the Exit 4 design upgrade project.

S. Walters seconded. The motion carried with all voting in favor.

### **Public Lands, Buildings and Finance** – F. Arbogast

#### **Ballfield Lights Replacement**

Eureka Fire Company assisted in changing 16 light bulbs at the ballfield recently and Supt. Sweitzer suggested a donation amount to be sent to them. To rent a lift would have cost around \$1,200.00.

T. Nadobny moved to send the Eureka Fire Company a donation of \$300.00.

S. Walters seconded. The motion carried with all voting in favor.

### **ENGINEER'S REPORT**

#### **2017 Water Work**

The water mains and lines will be replaced on East Linden Avenue, North Highland Drive, and South Sunset Drive. The contract documents are complete and out for bids. Bids will be opened on July 11 so an award can be done at the July 12 meeting. The estimated construction cost is \$550,000.00.

#### **2016 Water Line Replacement Project Recommendation of Payment**

Eng. Lipinski's office recommends partial payment #6 be made to H & H General Excavating Company in the amount of \$32,848.15 for work completed to May 10. The retainage should be approved next month.

S. Walters moved to pay H & H General Excavating Company in the amount of \$32,848.15.

T. Nadobny seconded. The motion carried with all voting in favor.

## **SOLICITOR'S REPORT**

### **Police Agreement**

In order to protect itself, the Borough needs to give notice of withdrawal like New Freedom and Glen Rock Boroughs did. The timeline is at the July 12 meeting, Council must authorize advertisement of the hearing with the earliest a hearing can be held being September 13 and then certified notice must be given to the Police Commission and the other members before October 1. Council consented to the Solicitor proceeding as explained.

### **Shrewsbury Township Ordinance Requiring the Closure and Capping of Wells in the Wellhead Protection Overlay District**

The Township adopted the ordinance at the June 7 meeting and a copy was attached to the Solicitor's report. Sol. Rehmeier was asked to contact select York Water Company customers in Wellhead Protection Areas about the ordinance adoption.

### **Stewartstown Railroad and Omega Rail Management**

No response has been received from the letters sent a year ago requesting information. Past due notices arrive regularly, but most are inaccurate or inconsistent.

### **Public Safety, Welfare and Personnel** – F. Arbogast and S. Walters

#### **CPR and First Aid**

The class will be held on May 25 with nine people attending at a cost of \$360.00.

#### **EMS Shrewsbury Vol. Fire Company**

A joint meeting was held recently to discuss whether an ambulance should be housed at the Shrewsbury Volunteer Fire Company. Chief Myers sent a letter to Memorial Hospital to see whether it wanted to provide paramedic support to help Rose Ambulance and Glen Rock Ambulance. The next meeting will include Rose Ambulance and Glen Rock Ambulance. It was also mentioned at the meeting that Shrewsbury Borough was billed \$19,474.00 for 314 calls and the Township was billed by New Freedom Borough for Rose Ambulance EMT workers compensation in the amount of \$3,578.06 for 395 calls.

The Township donates \$35,000.00 to Rose Ambulance and the Borough donates \$15,000.00. A letter will go out to Rose Ambulance asking why the difference in the billings.

### Regional EMA

S. Walters stated he is waiting on the Governor's appointment letter and then the Committee will meet.

### Secretary's Report – C. Bosley

### York Adams Tax Bureau –

### Subdivision, Land Development & Zoning – D. Kraatz

### Planning Commission/Regional Planning Commission

### Regional Comprehensive Plan

S. Walters reported the Township approved its resolution to participate in the regional comprehensive plan block grant application for \$20,000.00.

### LGAC Meeting

S. Walters attended the meeting Monday evening which was a presentation on the 2020 census and what to look for. Information will be mailed in July to each municipality to see how it wants to receive an address listing for review.

## UNFINISHED BUSINESS

### NEW BUSINESS

### E-Mail Service

F. Arbogast brought up and was joined by others who say the new e-mail service by NFDC is cumbersome to use. S. Walters was asked to contact the owner to see what, if anything, can be done.

### S.R.B.C.

Public hearings will be held here on June 26 starting at 9:00 a.m. R. Buchanan sent his earlier presentation that he made out to all for comments which need to be received by the Secretary by June 19, as the deadline for submission is June 20.

**COMMUNICATIONS**

**ADJOURNMENT**

S. Walters moved to adjourn the meeting at 9:23 p.m.

T. Nadobny seconded. The motion passed with all voting in favor.

Submitted by Cindy L. Bosley, Sec.