

MINUTES

SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

April 13, 2016

PRESENT: Fred W. Arbogast, Richard R. Buchanan, Michael G. Sharkey, Stanton L. Walters, Diane Kraatz, Ted Nadobny, and Keith Wills

OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer, II, Esq.; David Lipinski, P.E.; Nate Kirschman; John-Paul Whitmore; Nick Caruccio, President Shrewsbury Vol. Fire Company; Tony Myers, Fire Chief; Michael Ridgely; Terry Ruby of the York County Planning Commission; Mike and Janet Hagel; Peter Garcelon;

The regular meeting of the Borough Council convened at 7:05 p.m. in the Borough Municipal Building, 35 West Railroad Avenue, with President Buchanan presiding.

CITIZEN'S COMMENTS

Peter Garcelon and Michael and Janet Hagel from Covington Drive were present about the results from the traffic study done to check for speed and volume. The problem is not so much speed but volume as it is used as a cut through to get to Tolna Road and the shopping area to the northeast. Under the traffic calming guidelines, a citizen committee needs to be formed to study not only Covington Drive but other streets in the Borough. Council needs to determine if it wants to budget funds in order to go ahead with any suggested correction. Nate Kirschman again stated that everyone needs to continue to send messages to the State Representatives supporting the use of radar by local police. He attended a rally in Harrisburg last week and also met with Rep. Kristin Phillips-Hill and Sen. Scott Wagner. The Roads Committee and Supt. Sweitzer will continue with setting up the Citizen Committee.

APPROVAL OF MINUTES

The minutes of the March 9 meeting were approved by unanimous consent.

APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS

F. Arbogast moved to approve the bill lists: general account check numbers 13316 thru 13360 water account check numbers 5534 thru 5545; sewer account check numbers 5113 thru 5126; highway aid account none, and to approve the financial reports for March. M. Sharkey seconded. The motion carried with all in favor. The PLGIT balances and report of accounts for the Municipal Authority were also included.

APPROVAL OF PAYROLL REGISTER

F. Arbogast moved to approve the March 14 and 28 payroll registers. T. Nadobny and D. Kraatz seconded. The motion carried with all in favor.

SUBDIVISION & LAND DEVELOPMENT

Regional Stormwater Initiatives

Terry Ruby, Senior Planner at the York County Planning Commission, was present to give an informational overview of a future County stormwater authority. Currently, Shrewsbury Borough is not an MS4 municipality but that could change in the future. The formula for contribution is 20% based on miles of impaired streams, 30% based on population, and 50% based on acres of impervious coverage. This is still in the development stage and the County could mandate all municipalities to participate under the Municipal Authority's Act. It would probably be better to participate from the beginning rather than fall under a mandate.

Codes Enforcement

Eleven building permits and three use certificates were issued in March. Keith's activity reports were submitted and are on file.

Southern Regional Police – Richard Buchanan

There will be one more formula committee meeting. This process has been a struggle with trying to keep an open mind and not focusing on how each member will benefit in the long run. Another officer was hired about two weeks ago and the officer who was injured in the Glen Rock Borough incident a few months ago is in the office and is also doing some detective work. Nate Kirschman said he is working as a member of the legislative committee for the FOP on mandating municipalities who do not have their own part-time or full-time police departments to start paying a fee per capita toward State Police costs.

Water & Sewer – T. Nadobny and Supt. Sweitzer

Proportionate Share Report

Eng. Lipinski prepared comments for the 2013, 2014, and 2015 Proportionate Share Reports. He was directed to submit questions to New Freedom Borough on the 2015 Report. Council also would like the Borough's auditing firm to review the list of capital expense items included in the 2015 report.

Sewer Meters

Two sewer meters and attachments from FloWAV were ordered per the quote in the amount of \$14,595.00. The meters should be here by April 20 and one day of training will be provided later this month.

Annual Support to Sensus for Autoread Software

The support renewal for the Sensus Autoread software is \$1,617.45 and will go to \$1,900.00 next year.

F. Arbogast moved to not pay the annual support invoice in the amount of \$1,617.45. M. Sharkey seconded. The motion carried with all in favor.

Water Meter Upgrade

R. Buchanan, F. Arbogast, and Supt. Sweitzer met with a representative from L/B Water about upgrading water meters and reading software. The GPS and Command Link upgrade would cost \$2,100.00 and the Flexnet MXU will cost similar to the current meters. The Flexnet system's purpose is to read the meter from a central location on a frequent basis at the touch of a keystroke. The remote location reading capabilities would cost around \$100,000.00. The downside of the new Flexnet meter is that we lose the touchread method to read meters. Since technology is constantly changing, if we do begin to install the Flexnet MXUs and don't plan on spending the \$100,000.00, we haven't gained anything. Supt. Sweitzer recommended we stay with the current technology.

M. Sharkey moved that we maintain the existing technology and not upgrade to a new style meter MXU.

D. Kraatz seconded. The motion carried with all in favor with one opposition, R. Buchanan.

Woodland Well Pump

The second pump seized after the first pump was repaired and the well was activated again at a cost of \$27,175.00. The cost to recondition the motor and pump on the second pump is \$17,200.00.

Susquehanna River Basin Commission Meeting

Through a grant from the Pennsylvania DEP, the Borough requested the SRBC's assistance with preparing the permit phase for the Village and Meadow Wells. A meeting was held on March 24 to review the data for the two wells. All water sources were toured. The Meadow Well permit expires on May 11, 2019, and the Village Well permit expires on January 18, 2020. The Borough may have to perform a 72-hour pump test since the detention pond installed as part of the senior housing facility was not maintained and now appears to be a wetland area. Eng. Lipinski is setting up a meeting with a representative from DEP to look at this area and also behind the YMCA, same problem.

SCADA Wells

The SCADA project for the wells is ready to start. The FCC license has been secured. The SCADA system will allow the Borough to monitor and control the water sources from remote locations with data storage capabilities.

23 Kratz Road Dog Kennel

The kennel has been progressively using more water each quarter. Leak detection was done the last two quarters. They currently have two EDUs which allows 63,000 gallons per quarter. The amount of 171,000 gallons went through the meter for the first quarter of this year. The kennel has two EDUs and the consumption being used is 5.42 or six (6) EDUs. A letter and invoices for four (4) additional water and sewer EDUs will be sent.

Strassburg Circle Sewer Repair Bids

This work is solely in the Municipal Authority's service area, but the bid documents included Shrewsbury Borough. The following bids were received:

Clear View Excavation	\$92,525.00
Follmer Excavating	\$94,475.00
DeTraglia Excavating	\$98,620.00

Eng. Lipinski recommends Clear View Excavation be awarded the bid pending review of the accompanying documents.

M. Sharkey moved to award the project to Clear View Excavation in the amount of \$92,525.00 and was seconded by T. Nadobny.

M. Sharkey amended his motion that since the project is entirely in the Municipal Authority's area, that the Authority vote on the bids at its April 27 meeting as no funds will be paid from the Borough.

T. Nadobny seconded. The motion carried with all in favor.

In the future, when projects are entirely in the Municipal Authority's service area, the Borough will not be included in the bid documents.

Public Roads & Lighting – Michael G. Sharkey

Woodland Drive Paving Bids

Bids were opened on April 7.

Bid Proposal #1 for milling and removal of roadway, stone, installation of the base and wearing course:

Stewart & Tate	\$69,532.20
Kinsley Construction	\$69,675.00
York Excavating	\$104,630.00

Bid Proposal #2 for furnishing and delivering base and wearing course:

York Materials Group	\$170,585.00
----------------------	--------------

S. Walters moved to award Bid #1 for the work to Stewart & Tate in the amount of \$69,532.20.

M. Sharkey seconded. The motion carried with all in favor.

M. Sharkey moved to award Bid #2 to York Materials Group for base and wearing courses in the amount of \$170,585.00.

F. Arbogast seconded. The motion carried with all in favor. If the Borough purchases the base and wearing course materials directly from a supplier, no sales tax will be charged. The amount of \$310,000.00 was budgeted and the cost of the project is \$240,117.20.

Repaving North Main Street by PennDOT

PennDOT was going to redo the traffic loops at the intersection of Main Street and Forrest Avenue as part of the repaving project. It was recommended by our traffic signal

contractor that instead of loops (\$18,000.00) in the roadway, that a laser system be installed for easier access and for repairs. It is more reliable and is less susceptible to the weather. The cost for the laser system is \$40,000.00. The Borough is not willing to spend \$22,000.00 for the radar system for the 2017 project and will stay with the traffic signal loops.

M. Sharkey will contact the two property owners that have driveway ramps to tell them the Borough will remove the ramps at a cost share with them.

Forrest Avenue and Main Street Traffic Signal Timing

The signal was taken out of the loop with the other lights on East Forrest Avenue on March 19. The south left turn arrow to turn left onto East Forrest Avenue only has a seven second timing and the northbound right turn has a ten second timing. The turn arrows need to be extended and PennDOT was asked to extend the time for each turn arrow.

West Forrest Avenue Speeding

The traffic study performed on West Forest Avenue showed the average speed is 47 mph. Southern Regional Police will be asked to run Vascar in this area as the lines are already in place.

Road Inspection

The Committee will tour the roads.

Future Paving

Supt. Sweitzer is working on a cost estimate to replace necessary water and sewer utilities prior to the paving project for the 11 roads rated as below satisfactory. The road work without water and sewer expenses will cost \$435,000.00.

It was mentioned to include \$25,000.00 – 50,000.00 for any traffic calming solutions.

Street Sweeper

Ross Industries is sweeping the streets at \$110.00 per hour.

Public Lands, Buildings and Finance – Fred Arbogast

Volunteer Day

April 23 will be volunteer day at Sweeney Park and the Pumphouse Wells. The Church of the Latter Day Saints will pick up trash, spread woodcarpet, paint parking lot lines, clean the pavilion, and pick up leaves. The work will start at 8:00 a.m.

Playground Retaining Wall

The collapsed retaining wall was removed and the dirt was regraded in order to eliminate the need for a wall. The next step is to till the temporary rye grass and plant a permanent grass this spring.

ENGINEER'S REPORT

Deer Creek Pump Station Wet Well Expansion

The DEP permit application has been submitted.

Essex Circle Drive Sewer and Road Repair Bids

The bid can be awarded at the next meeting as well as the bid for the water line work.

SOLICITOR'S REPORT

13 Tree Hollow Drive

The Borough received all monies due for delinquent water/sewer/trash, mowing charges, attorney fees and the cost of the foreclosure filing fee.

Street Cut Openings and Excavations Ordinance

A revised ordinance, Letter to Applicant regarding procedures, and Letter to Applicant regarding approval were submitted for review at the meeting. The ordinance should be reviewed and thought given as to what the new permit fee should be.

Exxon Gas Station at Square

There were concerns with regard to some items being sold at the gas station that could be attracting crime-related activity. Chief Boddington will be asked to visit the store to see if the items being sold are legal. Sol. Rehmeier offered to contact a representative of the owner as a public relations issue.

Stewartstown Railroad Fees

Another past-due notice was received; we continue to wait for information that has been repeatedly requested.

Eitzert Farms Financial Security for Public Improvements

In 2006, the final subdivision plan for the development was conditionally approved. Cash financial security was later replaced by a Letter of Credit. In 2010, the developer asked to replace the Letter of Credit with a Mortgage which has been in place since that time. The developer has been struggling to get the NPDES permit approved which was submitted about 18 months ago. The approval time included in the First Amendment to the Agreement for Financial Security is about to expire on July 2, 2016. The Developer would like to extend the Agreement and the Mortgage for at least another year. Eng. Lipinski stated he received a call from Phil Robinson, who may be purchasing this property with investors and would like to meet with him to discuss the new stormwater regulations and how it affects the plan. Eng. Lipinski will invoice the Borough and we will, in turn, bill Phil Robinson.

Municipal Derivatives Settlement

The Borough received information on a potential municipal derivatives settlement, because the Borough might be part of the members of the class who are bringing action against various financial companies. Sol. Rehmeyer reviewed the materials and recommends the Borough stay in the class, which requires no action.

Public Safety, Welfare and Personnel – Fred W. Arbogast

Joint Emergency Management Agency

Shrewsbury Township is without an Emergency Management Coordinator and asked if the Borough is interested in exploring intergovernmental cooperation with Railroad, New Freedom, and Glen Rock Boroughs. S. Walters stated the County is supporting regionalization. Tony Myers recommended that Hopewell Township be contacted about joining in as well. Shrewsbury Township should have a working EOC in case this building is not available. New Freedom Borough responded to R. Buchanan that it is not interested in joining the regional effort.

Resolution Designating Agent for Winter Storm Jonas Reimbursement

F. Arbogast moved to appoint Cindy Bosley as the agent to sign and submit the paperwork.

K. Wills seconded. The motion carried with all in favor.

Burn Ban

A ban was put in effect on March 24 and Fire Chief Myers stated the ban can be lifted.

Certified Emergency Management Coordinator

S. Walters presented the plaque he received as he is now a certified emergency management coordinator.

Secretary's Report – Cindy L. Bosley

York Adams Tax Bureau – Michael Sharkey

The next meeting is later this month. As part of the 2017 budget, maybe the line amounts can be shifted since funds are coming in steadily.

Subdivision, Land Development and Zoning

Planning Commission/Regional Planning Commission

S. Walters stated he attended the recent Local Government Advisory Committee meeting and he was one of six other representatives. The Committee reviews submitted zoning or subdivision ordinance changes.

UNFINISHED BUSINESS

NEW BUSINESS

Issue Control Sheet

The sheet was updated accordingly.

COMMUNICATIONS

Newsletter Ideas

R. Buchanan asked for suggestions for articles in the newsletter. He will include solicitors and planned Exit 4 improvements.

Executive Session

An executive session was called at 10:59 p.m. to discuss litigation-related issues. The meeting was reconvened at 11:22 p.m.

ADJOURNMENT

K. Wills moved to adjourn the meeting at 11:22 p.m.

T. Nadobny seconded. The motion carried with all in favor.

Submitted by Cindy L. Bosley, Sec.