

## MINUTES

## SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

MARCH 14, 2018

PRESENT: Mayor Michael Sharkey, Fred Arbogast, Richard Buchanan, Stanton Walters, Diane Kraatz, Keith Wills, Ted Nadobny, and Stephen Mayoryk

## OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; David Lipinski, P.E.; Nate Kirschman; John-Paul Whitmore; Nick Caruccio; Tony Myers; Doug Brent; Cory Cartwright; others who did not speak

The regular meeting of the Borough Council convened at 7:04 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Buchanan presiding.

**OATH OF OFFICE**

Mayor Sharkey administered the Oath of Office to Stephen Mayoryk at this time.

**CITIZEN'S COMMENTS**

Stan Walters showed pictures of a leaning and broken Verizon box on the west side of South Main Street with the wire coming out of it on the ground and then the wire is fed down through a storm grate and through the culvert under Main Street with a cluster of wires running up over a fence at 703 South Main Street. Supt. Sweitzer offered to call his contacts with Verizon and ask for an on-site meeting to explain that the box needs to be secured and wires properly run and secured to alleviate the situation.

Cory Cartwright , 6 Lois Court, was present as he felt the ordinance adopted by the Township for private well closures forces him to connect to public water if our inspection shows a problem. This is not the case and there is no public water near him.

**APPROVAL OF MINUTES**

The minutes of the February 14 meeting were approved by unanimous consent by those who were at that meeting.

**APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

F. Arbogast moved to approve the bill list for February: general account numbers 1958 thru 1999; water account: check numbers 1358 thru 1372; sewer account: check numbers 1220 thru 1227; highway aid: check number 932.

K. Wills and D. Kraatz seconded. The motion carried with all voting in favor.

### **APPROVAL OF PAYROLL REGISTER**

F. Arbogast moved to approve the February 12 and 26 payroll registers.

S. Walters seconded. The motion carried with all voting in favor.

### **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

There was a March 13 staff review meeting to discuss the sketch plan for 95 and 99 East Forrest Avenue property development. They will proceed to the Planning Commission for the March 26 meeting. A 17 foot retaining wall was proposed for the rear of the property as well as a full access on Mount Airy Road. Eng. Lipinski said he will argue that the Borough does not want a full access on Mount Airy Road at the scoping meeting.

### **Codes Enforcement**

There were three permits issued in February.

#### **13 Tree Hollow Drive**

K. Wills asked questions about a kennel operation at this location and stated Codes Enforcement sent a letter but they have no authority to inspect to see how many animals there are at the residence. There were questions about State law, service dogs, they have four animals of their own already and are advertising on a website. Sol. Rehmyer offered to check with Codes Enforcement, consider the legalities of the situation further, and report next month.

### **Southern Regional Police Department** – Mayor Sharkey and R. Buchanan

No action was taken at the Police Commission meeting in response to the recent New Freedom Borough letter asking for a merger with another department, growing the department by adding other municipalities within a given time, and forcing the settlement of police union contract by May 14, 2018(which is illegal). The hourly rate charged to non-members is \$88.00/hour. The South Eastern School District is interested in purchasing services again(it left two years ago when it was warned there would be a significant rate increase) and to have a full-time resource officer at the school. Southern School District is also interested in a full-time resource officer. At the New Freedom Borough Council meeting Monday evening, New Freedom gave two different reasons from those reasons given in January why they want to leave the Commission and is now interested in becoming a customer and purchasing service hours. Notice has also

been given the police department must vacate the building before the end of the year. They have a month-to-month lease.

### **Water & Sewer** – T. Nadobny/Supt. Sweitzer

#### Wellhead Ordinance

Shrewsbury Township approved the well inspection ordinance at the March 7 meeting.

#### Proportionate Share Report/System Collection Costs Budget

What we were told to budget in October was \$757,000.00 and the actual 2018 payment total is \$887,698.00 or \$130,000.00 more. Since this isn't the first time New Freedom Borough did this, it was discussed to pay the first quarterly payment under the budget figure as given.

F. Arbogast moved to pay New Freedom Borough for the first quarter amount due by 4/1/18 to be the Borough's share of one-fourth of the budgeted amount of \$757,000.00.

T. Nadobny seconded. The motion carried with all in favor except S. Walters, who was opposed.

#### Sewer Flow Meter

The Deer Creek North meter was removed on March 7. Both meters have been removed and all data has been recorded.

#### Meadow Well Permit Renewal

A meeting was held with the Susquehanna River Basin Commission on February 23 and a tour of the drainage basin was done. We will 72-hour pump test the well to retain the existing 100,000 gallons per day allowance without significant drawdown. There could also be a bog turtle issue. The permit process cost estimation is less than \$20,000.00.

### **Public Roads & Lighting** – M. Sharkey

#### Road Paving

The amount of \$341,860 was budgeted for road paving for Hill Street, Onion Boulevard, South Sunset Drive, North Highland Drive, Greenmount Avenue, and base repairs on East Tolna Road and West Forrest Avenue. Since there is a late process on the bidding process, perhaps North Highland Drive and South Sunset Drive could be eliminated since the water line contractor is still responsible for a finished patch on these two streets. The cost savings to remove these two streets would be approximately \$217,000.00.

S. Walters moved that Eng. Lipinski proceed to prepare a bid package listing all the streets and a decision would be made next month whether to break it into two smaller jobs or have one large job.

K. Wills and S. Mayoryk seconded. The motion carried with all voting in favor.

It was noted that we want to start this earlier next year.

#### North Main Street PennDOT Paving Project

The trees were removed on North Main Street from Walnut to Linden Avenues and Met Ed is to relocate the poles the week of March 12. The PennDOT permit to relocate the curb is in process.

T. Nadobny moved to approve the expenditure up to \$10,000.00 for a concrete contractor for the curbing work.

F. Arbogast seconded. The motion carried with all voting in favor.

#### Street Sweeper

Ross Industries will sweep the streets starting on April 2.

#### **Public Lands, Buildings and Finance** – F. Arbogast

##### Payment of Fine Monies to Municipalities

F. Arbogast moved that the fine monies erroneously received by the Borough be paid back to the municipalities that should have received the funds from the Clerk of Courts in the first place.

D. Kraatz seconded. The motion carried with all voting in favor. A Receipt prepared by Sol. Rehmeyer will be sent along with the check.

##### APPI Energy Savings Contract

The Borough was contacted by APPI to submit a copy of the electric bills to them so they can shop for prices.

F. Arbogast moved that the Secretary be authorized to complete the application and send a copy of the bills to APPI.

T. Nadobny seconded. The motion carried with all voting in favor.

#### **ENGINEER'S REPORT**

### 2018 DCED Grant

The grant application was submitted. It is unknown when the grants will be awarded.

### Apple Tree Court Stormwater Basin Discharge

We are still waiting on suitable conditions to do the work.

### PennDOT Exit 4 Stormwater Management

The engineer submitted plans for the March 28 wellhead protection meeting to discuss the project.

### Deer Creek Pump Station Wet Well Expansion

Eng. Lipinski's office is working on the contract documents for bidding and construction this year.

### Waste Water Treatment Plant Upgrades

The anticipated cost over six years is around \$5 million dollars. The Borough/Authority are responsible for 62% of the cost.

## **SOLICITOR'S REPORT**

### Resolution #2018-5 Again Recognizing the Shrewsbury Volunteer Fire Company as the Official Provider of Fire Protection Services and Re-Authorizing Certain Activities of the Volunteer Fire Company

Another resolution was prepared to include additional requests for services by other municipalities of the Shrewsbury Volunteer Fire Police. The resolution does allow for events that require short notice.

S. Walters moved to adopt Resolution #2018-5.

T. Nadobny seconded. The motion carried with all voting in favor.

### Eitzert Farms Recreation Fees

The attorney for the developer felt the recreation fees were not collected timely and it was felt they should not have to pay them. This was refuted and the developer has since agreed to pay. Fees for Phase I were paid on March 13, 2018. An agreement documenting payment of the recreation fees in phases was presented.

S. Walters moved to approve the Recreation Fee Payment Plan Agreement.  
K. Wills seconded. The motion carried with all voting in favor.

**Public Safety, Welfare and Personnel** – F. Arbogast

**Resolution #2018-4 Appointing Fred Arbogast as Pension Chief Administrative Officer**

F. Arbogast moved to adopt Resolution #2018-4.  
T. Nadobny seconded. The motion carried with all voting in favor.

**Secretary's Report** – C. Bosley

The pension plan is being audited for the years 2014 thru 2017. The exit conference is set for Wednesday, March 28 at 10:00 a.m.

**York Adams Tax Bureau** – M. Sharkey

There is an open house coming up in the spring.

**Subdivision, Land Development and Zoning** – D. Kraatz

**Planning Commission** – D. Kraatz

S. Walters stated he attended the LGAC meeting on Monday. He plans on acclimating K. Wills and D. Kraatz so they can attend the meetings.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Issue Control Sheet**

K. Wills stated he would like to put an article in the next newsletter about the sidewalks asking for residents' opinions.

**COMMUNICATIONS**

**EXECUTIVE SESSION**

An executive session was called at 9:47 p.m. to discuss two legal matters – threatened litigation and real estate.

The meeting was reconvened at 10:46 p.m.

**ADJOURNMENT**

F. Arbogast moved to adjourn the meeting at 10:46 p.m.

S. Mayoryk seconded. The motion carried with all voting in favor.

Submitted by Cindy L. Bosley, Sec.