

## MINUTES

## SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

JUNE 13, 2018

PRESENT: Mayor Michael Sharkey, Fred Arbogast, Stanton Walters, Diane Kraatz, Keith Wills, Ted Nadobny, Richard Buchanan and Stephen Mayoryk

## OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Jeffrey L. Rehmeyer II, Esq.; Nate Kirschman; John-Paul Whitmore; Phil Robinson; Tony Myers, Fire Chief; Jeff Blum, New Freedom Borough Council; Matthew Sharkey, Scout; numerous prospective solicitors; Jethro Hersh from Highway Materials

The regular meeting of the Borough Council convened at 7:02 p.m. in the Borough municipal building, 35 West Railroad Avenue, with President Buchanan presiding.

**CITIZEN'S COMMENTS**

Ross Wayman, of Blue Square Builders, of Forty Fort, PA, represented the other ten employees who have filed applications to solicit. Criminal background checks have not been received as yet but will be expedited by the office. The permit is valid for 30 days but can be renewed for up to four months.

T. Nadobny entered the meeting at 7:05 p.m.

S. Walters moved to conditionally approve the applications to solicit contingent on the criminal background checks being clear.

F. Arbogast seconded. The motion carried with all voting in favor.

Keith Randlett, owner of Superior Design Restoration, of Perry Hall, MD, and others were also present regarding solicitation applications.

S. Walters moved to conditionally approve the applications to solicit contingent on the criminal background checks being clear.

K. Wills seconded. The motion carried with all voting in favor.

It was discussed that the applicants could provide their own criminal background check information provided it was done within the past six months.

Jethro Hersh, of Highway Materials, the paving contractor for PennDOT for the Main Street repaving project was present. They are being held up by the last supplier to move its lines off the old Met Ed poles on North Main Street. Verizon has not moved their cables yet even

though Rep. Kristin Phillips-Hill's office has contacted them twice. PennDOT does not want to extend the deadline, which is August 3. Highway Materials would like a waiver from the contract requirements that the work be done during the day. Jethro may close an alley during the day while they are working as the residents have access to their properties from the back.

S. Walters moved to grant Highway Materials a waiver to allow for up to three consecutive nights to work between the hours of 9:00 p.m. and 6:00 a.m. provided at least seven days' notice is given to allow for notification to the affected residents. This must be cleared through Supt. Sweitzer.

D. Kraatz seconded. The motion carried with all voting in favor.

### **APPROVAL OF MINUTES**

The minutes of the May 9 and 16 meeting were approved by unanimous consent by those who were at that meeting.

### **Southern Regional Police Department** – Mayor Sharkey

New Freedom Borough voted to commit to five years with the Police Department and rescinded its letter of withdrawal. A letter was received from its solicitor. New Freedom Borough Councilman, Jeff Blum, confirmed that the last statement in the letter meant that notice of withdrawal can be given only after the five year commitment expires. Three new police officers will be hired and two will be trained as school resource officers and the third will replace an officer who had resigned.

Jeff Blum also clarified that the notice to the Police Department to vacate was rescinded as well and it's up to the Police Commission if it wants to move the Department to another location. If it wants the Department to stay in New Freedom Borough, a long-term lease should be signed.

### **Water & Sewer** – T. Nadobny/Supt. Sweitzer

#### **Draft Sewer Capacity Report**

The draft final report was received late last month and T. Nadobny is encouraging Council to review it as it will be discussed at the June 27 Authority meeting and then at the July 11 Council meeting. The two flow meters will be relocated to the Kirschner Road interceptor.

#### **Deer Creek Pump Station Wet Well Expansion**

Two bids were received:

Clearview Excavating	\$149,482.00
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Follmer Excavating \$151,731.00

The amount budgeted was \$60,000.00. The Authority tabled the decision until the next meeting. The permit expires this December and the Authority voted to ask for an extension. Another design will be considered and then rebid.

F. Arbogast moved to reject/release both bids and to concur with the request to extend the permit.

S. Mayoryk seconded. The motion carried with all voting in favor.

### Sewer Meeting

Shrewsbury Borough, New Freedom Borough, Shrewsbury Township, and Hopewell Township representatives met for the second time on June 4 about sewer EDUs and capacity. The area that Hopewell and Shrewsbury Townships' need for EDUs would be in the Deer Creek area and all parties were made aware of the restrictions the Deer Creek pump station has currently. New Freedom Borough is reconsidering the amount of EDUs it can provide since the treatment plant exceeded the treatable sewage amount (1.4 MGD) 15 times in May. Jeff Blum stated New Freedom Borough may have 200 to 250 EDUs to sell. If the plant needs to be expanded to allow for more capacity for Shrewsbury and Hopewell Townships, the Townships should pay for the expansion. It was noted that an expansion is not part of the six year planned upgrades.

The next step would be to meet with Borough residents and business owners to see who may be interested in future capacity. Council set September 11 at 7:00 as the meeting date and time.

### 2017 Waterline Replacement Project Final Payment

The final payment due to Macmor Construction, LLC is \$66,075.80.

T. Nadobny moved to pay Macmor Construction, LLC the final payment of \$66,075.80.

F. Arbogast seconded. The motion carried with all voting in favor.

### New Freedom Borough Proportionate Share Payments

A meeting was held on May 17 with two representatives from New Freedom Borough to discuss the budget process, communication, and the higher amount billed for proportionate share for 2018 (\$130,000.00). They have agreed to meet every fall to discuss the budget. The Borough and the Authority paid one-fourth of the budget figure we were given in October instead of the billed quarterly amount in the proportionate share report. For each of the two quarters, we underpaid the billed amount by \$32,674.00.

S. Walters moved to pay the Borough's share (\$37,771.14 or 57.8%) of the amount we underpaid for the first and second quarter in the amount of \$65,349.00.

T. Nadobny seconded. The motion carried with all voting in favor except R. Buchanan, who was opposed.

### **Public Roads & Lighting** – M. Sharkey

#### Traffic Calming

Patrick Wright, Traffic Engineer with LTAP, will assist the Borough with a traffic calming committee start up in July. A letter will be sent to the citizens who attended the first traffic calming class.

#### Road Paving

The road construction bids will be opened on July 11 to repave Onion Boulevard and Hill Street and some base repair on West Forrest Avenue and East Tolna Road.

#### Stormwater Authority

The County is proposing a Stormwater Authority, which is different from the consortium that R. Buchanan, F. Arbogast and B. Sweitzer attended. The consortium is primarily MS4 communities who are paying for stormwater improvements. The next meeting about the potential Stormwater Authority is on June 21.

#### Apple Tree Development Swale

The Public Works Department installed and seeded the swale and the charges will be sent to Gloria McCleary.

### **Public Lands, Buildings and Finance** – F. Arbogast

#### **APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

F. Arbogast moved to approve the bill list for May: general account numbers 2108 thru 2148; water account: check numbers 1402 thru 1420; sewer account: check numbers 1246 thru 1259; highway aid: none.

D. Kraatz seconded. The motion carried with all voting in favor.

#### **APPROVAL OF PAYROLL REGISTER**

F. Arbogast moved to approve the May 7 and 21 payroll registers.

T. Nadobny seconded. The motion carried with all voting in favor.

## **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

### **Eitzert Farms Subdivision of Lot 53**

D. Kraatz reported that staff met on June 12 and the plan will proceed to the Planning Commission on June 25.

### **Codes Enforcement**

There were six permits issued in May.

### **19 West Railroad Avenue (former post office)**

The owner is offering to sell the property to the Borough for \$149,900.00. The solicitor explained that it was prudent for the real estate to be appraised to better understand its value. It was the consensus of Council to have the property appraised.

D. Kraatz moved that an appraisal be done for this property and to authorize Sol. Rehmeyer to make the arrangements.

S. Walters seconded. The motion carried with all voting in favor except F. Arbogast, who was opposed. D. Kraatz was appointed the point of contact with the property owner.

## **ENGINEER'S REPORT**

### **2018 DCED Grant**

The grants will be awarded in July and no work can start on the water lines until the grant is awarded or denied.

### **Meadow Well Permit**

Eng. Lipinski sent a letter and supporting information to the U.S. Fish & Wildlife Service asking for clearance from the Pennsylvania Natural Diversity Inventory hit for Bog Turtles. The letter was approved by the SRBC to submit to the U.S. Fish & Wildlife Service.

### **2018 Streets**

Bids were advertised on June 12 and 19 for awarding at the July Council meeting.

## **SOLICITOR'S REPORT**

### Market Square Shopping Center Stormwater Issues

There have been no new developments since last month.

### Kennel Issues

Sol. Rehmeyer is in the process of drafting an amendment to the Zoning Ordinance to re-define kennels and to include regulations for same. Language pertaining to service animals will be included.

### Bed and Breakfast Issues

Sol. Rehmeyer attached a sample text that was adopted to address the Airbnb services that are being advertised.

### Ordinance Number 2018-1 Authorizing Shrewsbury Borough Volunteer Fire Company to Seek Recovery of Costs Incurred when Responding to Incidents

The ordinance will be adopted next month after Sol. Rehmeyer contacts the fire chief to clarify further under what circumstance a Borough resident would be billed.

### Refuse Specifications

Sol. Rehmeyer is in the process of drafting updated refuse bid specifications.

### **Public Safety, Welfare and Personnel** – F. Arbogast

### **Secretary's Report** – C. Bosley

The next York County Boroughs Association meeting is on June 28.

### **York Adams Tax Bureau** – M. Sharkey

M. Sharkey attended a joint meeting of the executive finance committee last week; there is proposed legislation to consolidate per capita collection and he'll be speaking with Rep. Phillips-Hill.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

## Issue Control Sheet

### Website

S. Walters contacted the webmaster about the limitations on our website and Pat indicated he would like Council to find a replacement for him. It was suggested that a graphic design student at York College could redesign the site and then the Borough would find an individual to maintain the site.

### Sidewalks

K. Wills stated he, D. Kraatz and B. Sweitzer met with Rep. Kristin Phillips-Hill on June 8. Her office is checking on grants through PennDOT. They decided to hold off on the newsletter article for now.

### SCADA Computer Failure

The SCADA base station crashed on Sunday, June 10. Control System 21 worked on recovering the data and the water system ran manually for about ten hours until SCADA was restarted. The replacement quote came in at \$1,200.00 and the computers for the office came in under budget at \$5,547.00.

F. Arbogast moved to approve the new computer purchases at a price not to exceed \$6,800.00. S. Walters seconded. The motion carried with all voting in favor.

### Executive Session

An executive session was called at 10:47 p.m. to discuss personnel issues. The meeting was reconvened at 11:20.

## COMMUNICATIONS

### ADJOURNMENT

K. Wills moved to adjourn the meeting at 11:20 p.m.  
T. Nadobny seconded. The motion carried with all voting in favor.

Submitted by Cindy L. Bosley, Sec.