

## MINUTES

### SHREWSBURY BOROUGH COUNCIL

REGULAR MEETING

AUGUST 8, 2018

PRESENT: Mayor Michael Sharkey, Fred Arbogast, Stanton Walters, Diane Kraatz, Ted Nadobny, and Stephen Mayoryk

#### OTHERS

PRESENT: Brian L. Sweitzer, Supt. of Public Works; Craig Sharnetzka, Esq.; David Lipinski, P.E.; John-Paul Whitmore; Nate Kirschman; Matthew Sharkey; Justin Long; Mateo Vega; Charles Nass

The regular meeting of the Borough Council convened at 7:02 p.m. in the Borough municipal building, 35 West Railroad Avenue, with Vice President Nadobny presiding.

#### **CITIZEN'S COMMENTS**

Justin Long of 44 Lexington Drive was present last month and stated there is standing water now in his front yard and the standing water in the rear yard has produced foam with a swarm of insects above it. Since last month, T. Nadobny, S. Walters, and Supt. Sweitzer looked at the area. Supt. Sweitzer suggested the swale could be modified and/or drain tile installed. There is now sediment build-up which prevents the water from moving downstream. Mr. Long was told that Council is being pro-active to try to mediate a solution. Supt. Sweitzer was asked to schedule a meeting with Township representatives, Council representatives, and Lee Irwin of Aquatic Resource Restoration. Mr. Irwin stated there are some grants available for projects like this. DEP should also be involved.

#### **APPROVAL OF MINUTES**

The minutes of the July 11 meeting were unanimously approved.

#### **APPROVAL OF EXPENDITURES AND REPORT OF ACCOUNTS**

F. Arbogast moved to approve the bill list for June: general account numbers 2194 thru 2246; water account: check numbers 1432 thru 1453; sewer account: check numbers 1269 thru 1287; highway aid: check number 940.

D. Kraatz seconded. The motion carried with all voting in favor.

### **APPROVAL OF PAYROLL REGISTER**

F. Arbogast moved to approve the July 2, 16, and 30 payroll registers.

D. Kraatz seconded. The motion carried with all voting in favor.

### **SUBDIVISION AND LAND DEVELOPMENT BUSINESS**

#### **Eitzert Farms Subdivision of Lot 53**

The plan was recommended for approval by the Planning Commission with the following conditions: approval of the sewer planning module, payment of the sewer EDU, and payment of outstanding fees.

S. Walters moved to conditionally approve the subdivision plan contingent on sewer planning module approval, payment of the sewer EDU, and payment of all outstanding fees.

F. Arbogast seconded. The motion carried with all in favor.

#### **Eitzert Farms Sewer Planning Module**

F. Arbogast moved that T. Nadobny be authorized to sign the sewer planning module.

D. Kraatz seconded. The motion carried with all voting in favor.

#### **95 East Forrest Avenue Parcels**

D. Kraatz informed Council that Aldi's has backed out as the lot preparation was too expensive.

### **Codes Enforcement**

There were nine permits issued in July. S. Walters stated 13 Lexington Drive had an in-ground pool replaced and the contractor did not take runoff precautions, even though he was required to do so. Luckily, there were no problems in light of the heavy rains.

### **Southern Regional Police Department** – Mayor Sharkey

A letter was received from the Police Commission asking that one member from each municipality be appointed to serve on an Intergovernmental Agreement Ad Hoc Committee regarding amending the intergovernmental agreement. Such an agreement may include a five

year lock-in for all member municipalities, allowing municipalities to review its minimum obligation and PPU percentages, address approval of major and minor changes, and making exiting financially painful. Mayor Sharkey volunteered to serve on the Ad hoc Committee.

F. Arbogast moved that Mayor Sharkey be our representative on the Intergovernmental Agreement Ad Hoc Committee.

D. Kraatz seconded. The motion carried with all voting in favor.

Mayor Sharkey further reported there has been some activity in the search for a new location for the police station. The Commission moved to not accept New Freedom Borough's term for a five year lease. There are three officer vacancies and three offers were made with one applicant withdrawing. The former ambulance vehicle used when on site at carnivals, etc. needs too much maintenance and repairs and it will be sold. John-Paul reported a left-over 2018 Charger is available for purchase. The school resource officers are trained and ready to go.

## **Water & Sewer** – T. Nadobny/Supt. Sweitzer

### Sewer Capacity Study

Eng. Lipinski is continuing to work on the draft report with more data being added.

### Storm Events

The Deer Creek pump station overheated during the large rain event on July 25. The amount of rainfall received between July 21 and August 1 was 14.76 inches.

### Sewer Meter

The one sewer flow meter was relocated to a manhole behind the Case and Keg to verify the ten inch interceptor line is sufficient.

## **Public Roads & Lighting** – M. Sharkey

### North Main Street Curb Replacement

The final portion of the project is to complete the sidewalk to the new curbing which has various widths. One sidewalk was damaged due to tree roots being embedded when they were removed. The top two properties have brick sidewalks and repairs on those will be finished by this Friday. It was discussed to fill in the trough between the new curbing and the existing sidewalks with concrete and that the damaged sidewalks be safely repaired.

S. Walters moved that concrete be poured in the trough between the new curb and the existing sidewalks and that the damaged sidewalks be repaired safely at a cost not to exceed \$1,600.00. D. Kraatz seconded. The motion carried with all voting in favor.

### Traffic Calming

Patrick Wright from LTAP helped with the start-up of the Committee at the first meeting held on July 31. The next meeting is scheduled for August 27.

### Market Square Flooding

Video was obtained during two rain events that shows the storm drain behind the shopping center not being able to handle the roof runoff from the shopping center.

### Extra Driver Snow Plow Bids

D. Kraatz moved that Sol. Rehmeyer's office be authorized to advertise for extra snow plow driver with bids to be opened in September.

S. Walters seconded. The motion carried with all voting in favor.

### Public Lands, Buildings and Finance – F. Arbogast

## **ENGINEER'S REPORT**

### Apple Tree Court

Gloria McCleary will attempt to have the remaining items completed but if the final wearing course can't be put down by October 31, she will most likely request the Borough to maintain the street this winter with payment equivalent to what the Borough would receive from liquid fuels monies.

### Meadow Well Permit

Eng. Lipinski called the U.S. Fish & Wildlife Service asking for a status update for clearance from the Pennsylvania Natural Diversity Inventory hit for Bog Turtles. He is waiting for a return phone call.

### Streets 2018

All bonds and insurance certificates have been received and notice to proceed letters were mailed. The contracts were signed.

## **SOLICITOR'S REPORT**

### **Kennel Issues**

A draft amendment to the Zoning Ordinance was submitted last month for review.

### **Solicitation Ordinance**

S. Walters moved to adopt Resolution #2018-7 to Establish Procedures for the Application for a Certificate of Registration for Solicitation and Peddling and the Disposal of Records Related to Certificate of Registration.

S. Mayoryk Seconded. The motion carried with all voting in favor.

M. Sharkey questioned the definition of an instance where a solicitor would approach property owners requesting the purchase certain items from them. Atty. Sharnetzka stated he would relay this to Sol. Rehmeyer.

### **Refuse Bid Specifications**

Sample bid sheets were supplied showing the options for bidding.

### **Stewartstown Railroad**

The Borough and Authority continue to receive monthly invoices.

### **Volunteer Firefighters and Workers Compensation Insurance**

Rep. Kristin Phillips-Hill relayed there was another incident where a volunteer fire fighter was denied workers compensation insurance coverage.

### **Appeal of Queen Street Convenience, LLC**

The attorney for Queen Street Convenience, LLC regarding the AutoZone appeal said the property owners decided to withdraw the appeal and a Praeipce to Discontinue was filed on July 17.

### **Public Safety, Welfare and Personnel** – F. Arbogast

#### **Emergency Operations Plan**

F. Arbogast moved to adopt Resolution #2018-6 to Adopt the Emergency Operations Plan.

S. Walters seconded. The motion carried with all voting in favor.

### Health Insurance Renewal

The current plan is no longer available and our consultant recommends a Highmark Blue Shield plan that has a 6.30% increase.

### Pension Plan Distress Score

Notification was received from the Municipal Pension Reporting Program that the Borough's non-uniform pension plan has a distress score of zero.

### Secretary's Report – C. Bosley

#### Refuse Bid Comments

The responses were reviewed and the majority of those who responded want to keep the trash service the same as it is now. The refuse companies' representatives said the goal is to use the large toters with automated emptying to save money.

### York Adams Tax Bureau – M. Sharkey

A sample resolution was provided that confirms municipalities and school districts are satisfied with how the Bureau collects the earned income monies. The House of Representatives passed a resolution calling for the Department of Revenue to study the feasibility of statewide earned income tax collection. The sample was provided for Council to review until next month. The collection fee for the Bureau is 1.35%.

## UNFINISHED BUSINESS

### Junior Council Program

Matthew Sharkey supplied Council with the link to the program through the PSAB and he introduced Mateo Vega, who is interested in also being a junior council person. The young men were asked to propose an outline and guidelines.

### Issue Control Sheet

The list was reviewed.

**NEW BUSINESS****Planning Commission Appointment**

S. Mayoryk moved that Tim Kitchell be appointed to fill the vacancy with a term to expire on 7/15/22.

D. Kraatz seconded. The motion carried with all voting in favor.

**COMMUNICATIONS**

Mayor Sharkey said the Borough received a copy of a letter sent to him regarding his tenants at 122 West Forrest Avenue where the tenant operates a home-based day care and sometimes a client parks a vehicle with the bumper sticking into the sidewalk area. The gentleman at 120 West Forrest Avenue states his family can't see to back out onto the roadway when this occurs. M. Sharkey will prepare a response.

**ADJOURNMENT**

S. Walters moved to adjourn the meeting at 9:05 p.m.

S. Mayoryk and F. Arbogast seconded. The motion carried with all voting in favor.

Submitted by Cindy L. Bosley, Sec.